

ELSTREE AND BOREHAMWOOD TOWN COUNCIL

MINUTES of a **SPECIAL MEETING (BUDGET)** of **THE COUNCIL** held on Tuesday **25th January 2011** at the Civic Offices, Elstree Way, Borehamwood, starting at 7.30pm

PRESENT: Councillors: Mrs A Mitchell (Mayor)
E Butler, R Butler Mrs H David G Franklin, Mrs J Heywood,
C Kelly, Mrs P Strack, Ms P Swallow and Mrs F Turner

In attendance: Ms B M Levy, Acting Clerk

57. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies for absence were received from Councillors Hedges and Parnell both of whom had other commitments.

58. DECLARATIONS OF COUNCILLORS' INTERESTS

There were no declarations of Councillors' interests.

59. ESTIMATES FOR 2010/2011 AND 2011/2012

Details were RECEIVED of the revised estimates for 2010/2011 and the proposed estimates for 2011/2012.

a) **Revised Estimates for 2010/2011**

The Council **AGREED** the Revised Estimates for 2010/2011.

b) **Balances**

Details were also RECEIVED of the anticipated effect on the Council's balances of the revised estimates for 2010/2011.

It was NOTED that the Council's accounting system automatically transferred the net differences between Revenue Account income and expenditure to or from General Reserves at the year end, and this action was **CONFIRMED**.

c) **Estimates for 2011/12**

Details were RECEIVED of the proposed estimates for each Committee, and for the Council as a whole, for 2011/12. It was reported that the Health and Safety contract which was included in the estimates was due for renewal on the same terms as previously.

It was **RESOLVED** that the estimates for 2011/12 as set out in Appendix A to these Minutes be approved.

60. PRECEPT FOR 2011/12

It was **RESOLVED** that:

- a) the amount of the Precept for 2011/12 be £331,000

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- b) the Borough Council be requested to pay half the amount on 1st April 2011, and half on 1st October 2011;
- c) the Capital Reserves Fund be retained, with the following purpose in mind:
 - community projects – such as might arise out of future community developments in Borehamwood and Elstree, in particular the rebuilding of the Village Hall.

On a) it was NOTED that this represented a Council Tax of £24.12 per Band D dwelling – based on 13,721 Band D equivalent dwellings – an decrease of 30p on the current year's charge per Band D dwelling.

61. LOCAL AUTHORITY (PUBLICITY ACCOUNT) (EXEMPTION) ORDER 1987

The Council confirmed its previous decision to have a publicity account head.

62. DISCRETIONARY SPENDING – SECTION 137

It was REPORTED that discretionary expenditure of £69,659 included within the Budget Estimates was just over 41.25% of the maximum permitted by the national formula (6.44 pence per elector from 1st April 2011 – electorate 26,221).

63. COUNCIL TAX INFORMATION

It was RESOLVED that the information as shown in Appendix B to these Minutes be submitted to Hertsmere Borough Council for inclusion in the Council Tax leaflet.

The Council expressed appreciation for the efficient manner in which the budget had been produced.

64. EXCLUSION OF PRESS AND PUBLIC

RESOLVED that under the Public Bodies (Admission to Meetings) Act 1960 s.1 (2), the press and public be excluded from the meeting whilst staffing matters were discussed

65. UPDATE ON STAFFING ISSUES

It was reported that two claims for constructive dismissal had been received which were being dealt with by the Solicitors appointed by the Council's insurer.

It was further reported that the member of staff who had been on long term sick leave had been seen by the Occupational Health Doctor who had recommended early retirement on health grounds. The Certificate was awaited.

66. CLOSURE

The Meeting closed at 7.45pm

Date:.....

MAYOR.....