

ELSTREE AND BOREHAMWOOD TOWN COUNCIL

ANNUAL COUNCIL

MINUTES of a meeting held in the Civic Offices, Elstree Way Borehamwood on Thursday 19th May 2011 at 7.30pm.

Present: Cllr Mrs S Parnell (Mayor)
Cllr C Butchins, Cllr E Butler, Cllr R Butler, Cllr S Dobin,
Cllr G Franklin, Cllr C Kelly (Deputy Mayor), Cllr Ms S
Maughan, Cllr Ms K Prince, Cllr S Rubner, Cllr Mrs P
Strack and Cllr Mrs F Turner

In Attendance: H Jones – Town Clerk
A Tadjrishi – Events Coordinator
J Ellis – Administrative Assistant

Also Present: 15 Members of the Public and Representatives from
Interested Organisations/Groups

Cllr Mrs S Parnell in the Chair (Deputy Mayor)

1. ELECTION OF TOWN MAYOR

It was noted that in view of Cllr Mrs A Mitchell's absence (outgoing Mayor), Cllr Mrs S Parnell was in the Chair in her capacity as outgoing Deputy Mayor until the Town Mayor was elected.

It was proposed by Cllr Mrs P Strack, seconded by Cllr Mrs F Turner that Cllr Mrs S Parnell be elected Mayor for the ensuing Municipal Year.

It was proposed by Cllr G Franklin, seconded by Cllr Ms K Prince that Cllr R Butler be elected Mayor for the ensuing Municipal Year

On being put to the vote it was **RESOLVED** that Cllr Mrs S Parnell be elected Town Mayor for the ensuing Municipal Year.

2. TOWN MAYOR: DECLARATION OF ACCEPTANCE OF OFFICE AND ANNOUNCEMENTS

The Town Mayor signed the declaration of acceptance of office.

In her announcement, the Mayor commented that she had been three times the Deputy Mayor of the Council and included in her thanks all current and past Council Members and all of her family and friends. The Mayor also wished to thank the Members of Staff for their contribution to the Council: A Tadjrishi - Events Coordinator, J Ellis - Administrative Assistant, B Elphick - Caretaker, P Digweed - Handyman and H Jones - the new Town Clerk. She reported that Members recognised the input and efforts of all of these employees.

She looked forward to a successful and productive year, noting that there was much to be achieved.

Cllr Mrs S Parnell in the Chair (Mayor)

3. ELECTION OF DEPUTY TOWN MAYOR

It was proposed by Cllr C Butchins, seconded by Cllr S Rubner that Cllr C Kelly be elected Deputy Town Mayor for the ensuing Municipal Year.

It was proposed by Cllr G Franklin, seconded by Cllr Ms S Maughan that Cllr R Butler be elected Deputy Mayor for the ensuing Municipal Year.

On being put to the vote it was **RESOLVED** that Cllr C Kelly be elected Deputy Town Mayor for the ensuing Municipal Year.

4. DEPUTY TOWN MAYOR: DECLARATION OF ACCEPTANCE OF OFFICE AND ANNOUNCEMENTS

The Deputy Town Mayor signed the declaration of acceptance of office.

In his announcement, the Deputy Town Mayor thanked all those who had voted for him and indicated that he looked forward to the challenge ahead in providing support to the Mayor and the Council.

5. APOLOGIES FOR NON-ATTENDANCE

Apologies for non-attendance were received from Cllr Mitchell (Business Abroad).

It was **RESOLVED** that Cllr Mitchell be authorised to sign the Declaration of Acceptance of Office before the next Council meeting.

6. DECLARATIONS OF COUNCILLORS' INTERESTS

There were no declarations of Councillors' Interests

7. APPOINTMENT TO STANDING COMMITTEES/SUB-GROUPS

It was noted that Standing Order No. 41 stated that the Town Mayor and Deputy Town Mayor:

"...shall be ex-officio members of the Entertainments Committee but may be elected to any other committee in the same way as any Councillor may be."

It was **RESOLVED** that membership of Committees, Chairmen and Vice-Chairmen be as follows for the ensuing Municipal Year: -

COMMITTEE/SUB-GROUP	MEMBERSHIP
<p>ENTERTAINMENTS COMMITTEE (6 members)</p>	<p>Chair: Cllr Mrs S Parnell Vice Chair: Cllr Mrs F Turner</p> <p>Cllr R Butler Cllr C Kelly Cllr Ms S Maughan Cllr Mrs A Mitchell</p>
<p>ENVIRONMENT AND PLANNING COMMITTEE (5 members)</p>	<p>Chair: Cllr Mrs F Turner Vice Chair: Cllr S Rubner</p> <p>Cllr S Dobin Cllr G Franklin Cllr Ms K Prince</p>
<p>GENERAL MANAGEMENT COMMITTEE (5 members)</p>	<p>Chair: Cllr Mrs P Strack Vice Chair: Cllr C Butchins</p> <p>Cllr E Butler Cllr G Franklin Cllr Mrs A Mitchell</p>
<p>TRANSPORT & ROAD SAFETY FORUM (5 members)</p>	<p>Chair: Cllr C Butchins Vice Chair: Cllr S Rubner</p> <p>Cllr E Butler Cllr Ms S Maughan Cllr Mrs S Parnell</p>
<p>YOUTH COUNCIL 2 Members and 1 Standing Deputy to represent the Town Council</p>	<p>Cllr S Dobin Cllr Ms K Prince Cllr S Rubner</p>

8. APPOINTMENT OF MEMBERS TO SERVE ON OUTSIDE BODIES

It was **RESOLVED** that representatives be appointed as follows for the ensuing Municipal Year:-

BODY	REPRESENTATIVE FOR 2011/12
Borehamwood Community History Project	Cllr Mrs F Turner
Borehamwood & Elstree Twin Town Association	Cllr Mrs A Mitchell
Brookside Boys Club Management Committee	Cllr E Butler
Elstree, Borehamwood and District Community Association	Cllr Mrs S Parnell Cllr C Butchins
Elstree, Borehamwood, and Radlett Society for Mentally Handicapped Children and Adults	Cllr Ms S Maughan
Community Safety Partnership	Cllr S Rubner

It was noted that the Town Clerk would ascertain whether Community Action Hertsmere sought Town Council representatives in the 2011/12 year and, if so, he would refer the appointment to the agenda for the 15th June 2011 Council meeting.

9. SCHEDULE OF MEETINGS 2011/12

It was **RESOLVED** that the Schedule of Meetings 2011/12 be approved subject to the amendments listed below.

It was further noted that the times and venues of meetings were subject to change throughout the year.

In such circumstances, Members would be notified of alterations as soon as it was practicable to do so.

A revised Schedule of Meetings 2011/12 would be issued to all Members and Interested Parties and published on the Council's Notice Boards and Web Sites.

Meeting Date Amendments

Meeting	Draft Date	Amendment
Youth Council	3 rd August 2011	Meeting Cancelled
Entertainments Committee	9 th August 2011	Meeting Cancelled
Transport Forum	20 th October 2011	27 th October 2011
General Management Committee	16 th November 2011	15 th November 2011

10. REPORT OF THE CLERK

The Report of the Clerk was received. In particular, it was noted that:

Councillor Training sessions organised by HAPTC were available (Members were encouraged to contact the Council Office to arrange places). The forthcoming dates were:

- 26th May 2011 7.00 pm – 9.30 pm Harpenden
- 8th June 2011 7.00 pm – 9.30 pm Abbots Langley

11. CLOSURE

The Meeting closed at 8.00pm.

Date:.....

MAYOR.....