

ELSTREE AND BOREHAMWOOD TOWN COUNCIL

COUNCIL

MINUTES of a meeting held in the Civic Offices, Elstree Way Borehamwood on Wednesday 15th June 2011 at 7.30pm.

Present:	Cllr Mrs S Parnell (Mayor) Cllr C Butchins, Cllr E Butler, Cllr R Butler, Cllr G Franklin, Cllr C Kelly (Deputy Mayor), Cllr Ms S Maughan, Cllr Mrs A Mitchell, Cllr Ms K Prince, Cllr Mrs P Strack and Cllr Mrs F Turner
In Attendance:	H Jones – Town Clerk
Also Present:	1 Member of the Public

Cllr Mrs S Parnell in the Chair (Mayor)

12. APOLOGIES FOR NON-ATTENDANCE

Apologies for non-attendance were received from Cllr S Rubner (Business Abroad) and Cllr S Dobin (Other Business).

13. DECLARATIONS OF COUNCILLORS' INTERESTS

The following declarations of Councillors' interests were made:

Member	Minute Number	Nature of Interest
Cllr Mrs S Parnell	19 Grant Application – Pair Dance	Personal and Prejudicial
Cllr Mrs P Strack	19 Grant Application – Pair Dance	Personal and Prejudicial
Cllr G Franklin	22 Payment of Accounts – Voucher 16	Personal and Prejudicial

Members declaring prejudicial interests refrained from taking part in any discussion or decision making processes relating to those items.

14. MINUTES OF COUNCIL HELD ON 6TH APRIL 2011

It was RESOLVED that the Minutes of the Council Meeting held on 6th April 2011 be signed by the Mayor as a true record and adopted by the Council.

15. MINUTES OF ANNUAL MEETING OF COUNCIL HELD ON 19TH MAY 2011.

It was RESOLVED that the Minutes of the Annual Council Meeting held on 19th May 2011 be signed by the Mayor as a true record and adopted by the Council.

16. INTERNAL AUDIT REPORT 2010/11

It was RESOLVED that the Final Report of the Internal Auditors 2010/11 be received and the responses of the Clerk (and RFO) be approved.

17. ANNUAL RETURN 2010/11

It was RESOLVED that:

- (i) the Annual Return (Year ending 31 March 2011) (Section 1 – Statement of Accounts) be received and the Mayor and Clerk of the Council be duly approved to sign and submit to the External Auditors; and**
- (ii) the Annual Return (Year ending 31 March 2011) (Section 2 – Annual Governance Statement) be received and the Mayor and Clerk of the Council be duly approved to sign and submit to the External Auditors.**

18. APPOINTMENT AND REPORTS OF MEMBERS SERVING ON OUTSIDE BODIES

It was RESOLVED that representatives be appointed as follows for the ensuing Municipal Year:-

BODY	REPRESENTATIVE FOR 2011/12
Community Action Hertsmere	Cllr C Butchins Standing Deputy: Cllr Ms S Maughan

Cllr Mrs F Turner – Borehamwood History Society (Museum) – It was reported that the Museum was collaborating with the Art Department of Hertswood School in helping them to organise an exhibition on World War II. The displays on local history at the Museum continued to be popular with visitors. The dedicated staff had entered into discussions in order to organise a number of Drop In Centre talks. In contributing to the heritage and history of the local area, it was acknowledged that the Museum was growing from strength to strength and all Members were encouraged to pay a visit during opening times (11.00am - 3.00pm Thursday, Friday, Saturday at 1 Drayton Road).

Cllr E Butler - Brookside Boys Club – It was reported that with regret, the Club had been unsuccessful in obtaining contributory funding by way of recent grant applications made. The Club AGM was scheduled to take place in October 2011 and a formal invitation would be made to the Mayor to attend. Members acknowledged the worthwhile activities of the Club and were encouraged to pay a visit, if available, to see the range of activities being undertaken. It was noted that the Club was eligible to apply for a grant to the Town Council and that details together with an application form could be obtained from the Council's website or provided by the Office on request.

Cllr Mrs A Mitchell – BETTA – It was reported that BETTA’s membership had increased recently and that the forthcoming Big Bastille Ball on 13th July 2011 (7.00pm at Allum Hall – Tickets £15 available from BETTA) was being promoted to raise funds for Club Escargot. In addition, it was noted that the Council would be making representations to the Borough Council in order to seek to improve the Town Signs as the wording of the Twin Town details was comparatively small. It was noted that the Twin Town signs had been improved by other Hertfordshire Borough/District Councils.

Cllr C Kelly in the Chair (Deputy Mayor)

19. GRANT APPLICATION – PAIR DANCE

It was RESOLVED that:

whilst the Council acknowledged the worthwhile aims of the organisation, the consideration of the grant application from Pair Dance be deferred pending a further application by the group in order to allow for the organisation to become more firmly established (6 months) and to resubmit for funding for equipment purchase rather than advertising costs.

Cllr Mrs S Parnell in the Chair (Mayor)

20. NETWORKING MEDIA POLICY

Members acknowledged the work of the Youth Council in developing the policy statement and in raising the issues to be taken forward by the Council. The developments in addressing the views of young people were especially welcomed and it was understood that the Facebook and Twitter facilities would enable better access to Council services and notification of events.

It was RESOLVED that the Networking Media Policy tabled before Members for the Town and Youth Council be approved (with a review by GMC on 15 November 2011).

21. MINUTES OF COMMITTEE MEETINGS

It was RESOLVED that the signed Minutes of the following Committee meetings be received together with any recommendations not previously adopted:

General Management Committee	2 nd March 2011
Entertainments Committee	17 th March 2011
Environment and Planning Committee	9 th March 2011
Youth Council	2 nd March 2011
Youth Council	6 th April 2011

It was noted that the Youth Council and Entertainments Committees had investigated the possibility of contributing to the funding of Coach Trips for families together with Community

Action Hertsmere (CAH). A detailed report will be presented to Council at the 7th September 2011 meeting.

It was further noted that as part of the budget setting exercise for 2012/13 and subject to advice from HAPTC/NALC, Members would consider the adoption of individual budgets for local causes (similar to the Ward budgets of Borough Councillors).

22. PAYMENT OF ACCOUNTS

It was RESOLVED that the payment of accounts be confirmed as follows:

Date	Voucher No	Total payment
31/03/2011	436-449	£13,115.18
6/04/2011	1-2	£2,487.60
18/04/2011	3-15	£10,617.96
03/05/2011	16-23	£1,633.40
10/05/2011	24-41	£28,223.18
19/05/2011	42-47	£6,875.44
02/06/2011	48-68	£6,681.46

23. EXCLUSION OF PRESS AND PUBLIC

It was RESOLVED that under the Public Bodies (Admission to Meetings) Act 1960 s.1 (2), the press and public be excluded from the meeting whilst staffing matters were discussed.

24. REPORT ARISING FROM GENERAL MANAGEMENT COMMITTEE OF 25TH MAY 2011

It was RESOLVED that:

- (i) the Council's contract with a firm of Human Resources service providers (Peninsula) be terminated on the terms set out in the report.**
- (ii) the representation of the Council at the forthcoming Tribunals be approved as set out in the report.**
- (iii) A Tadjrishi be appointed as Deputy Clerk of the Council on the terms set out in the report.**

25. CLOSURE

The Meeting closed at 8.25pm.

Date:.....

MAYOR.....