

ELSTREE AND BOREHAMWOOD TOWN COUNCIL

COUNCIL

MINUTES of a meeting held in the Civic Offices, Elstree Way Borehamwood on Wednesday 23rd November 2011 at 7.30pm.

Present: Cllr Mrs S Parnell (Mayor)
Cllr C Kelly (Deputy Mayor)
Cllr C Butchins, Cllr E Butler, Cllr R Butler, Cllr S Dobin,
Cllr G Franklin, Cllr Ms S Maughan, Cllr Mrs A Mitchell,
Cllr Ms K Prince, Cllr S Rubner, Cllr Mrs P Strack and Cllr
Mrs F Turner

In Attendance: H Jones – Town Clerk

Also Present: B Redman – Elstree Screen Heritage
PCSO C Messetter – Hertfordshire Constabulary
A Tadjrishi – Deputy Town Clerk (Minutes 36-38)

Before the start of the meeting, Members received a farewell speech from A Tadjrishi (Deputy Town Clerk) who had been successfully appointed as the Town Clerk of Epping Town Council. Members wished him the very best for the future and thanked him for his hard work and dedication to the Town Council since 2009, especially in ensuring the success of the Council's varied civic events.

36. APOLOGIES FOR NON-ATTENDANCE

There were none.

37. DECLARATIONS OF COUNCILLORS' INTERESTS

The following declarations of Councillors' interests were made:

Member	Minute Number	Nature of Interest
Cllr Ms S Maughan	39 – Grant Application: CHILD UK	Personal and Prejudicial

Members declaring prejudicial interests refrained from taking part in any decision making processes relating to those items.

38. MINUTES OF COUNCIL HELD ON 7TH SEPTEMBER 2011

It was RESOLVED that the Minutes of the Council Meeting held on 7th September 2011 be signed by the Mayor as a true record and adopted by the Council.

39. GRANT APPLICATIONS

Members received a presentation from B Redman (Elstree Screen Heritage) on improvements being implemented by the First Impressions project. On behalf of the Council, the Mayor thanked Mr Redman for his efforts in this area.

It was RESOLVED that:

the following grants for 2011/12 be approved:

- | | | | |
|--------------|----------------------------------|---------------|--------------------------|
| (i) | EBLOS | £500 | costumes/scenery |
| (ii) | Borehamwood Football Club | £1,500 | advertising |
| (iii) | Box Clewa | £1,000 | running costs |
| (iv) | Elstree Cricket Club | £300 | scarifier |
| (v) | CHILD UK | £1,000 | running costs |
| (vi) | Elstree Screen Heritage | £1,000 | First Impressions |

It was noted that the power to authorise the grants above was as follows:

Power	Detail	Authority
" Free Resource"	Power to incur expenditure not otherwise authorised on anything which in the council's opinion is in the interests of the area or part of it or all or some of the inhabitants	Local Government Act 1972,s137
Tourism	Power to contribute to the encouragement of tourism	Local Government Act 1972, s. 144

40. MINUTES OF COMMITTEE MEETINGS

It was RESOLVED that

the signed Minutes of the following Committee meetings be received together with any recommendations not previously adopted:

- | | |
|---|---------------------------------------|
| General Management Committee | 6th July 2011 |
| General Management Committee | 21st September 2011 |
| Entertainments Committee | 12th July 2011 |
| Entertainments Committee | 13th September 2011 |
| Entertainments Committee | 11th October 2011 |
| Environment and Planning Committee | 26th July 2011 |

Environment and Planning Committee	30 th August 2011
Environment and Planning Committee	27 th September 2011
Transport Forum	21 st July 2011
Youth Council	8 th June 2011
Youth Council	6 th July 2011
Youth Council	7 th September 2011

41. PAYMENT OF ACCOUNTS

It was **RESOLVED** that the payment of accounts be confirmed as follows:

Date	Voucher No	Total payment
30/08/2011	161-173	£8,735.75
05/09/2011	174-177	£540.15
19/09/2011	178-196	£39,817.10
10/10/2011	197-217	£29,033.05
08/11/2011	218-232	£24,237.59

42. BUDGET REPORT 2012/13

It was noted that at the General Management Committee meeting on 15 November 2011, Members considered a detailed report on the notional 2012/13 Council Budget. The revised figures took into account those items that had been previously suggested as headline variances or exceptional items for the forthcoming year together with other suggested increases/decreases.

It was **RESOLVED** that:

- (i) as part of the Committee cycle system, each Committee be asked to consider relevant budget headings and make any recommendations for final inclusion in the draft Budget 2012/13 to be adopted at the next Full Council meeting on 25 January 2011;
- (ii) the 2012/13 Budget include the following headings:

Expenditure

Code	Vote	2011/12	2012/13	Rationale
4567	Library Hours	nil	£12,000	to fund +3 library hours per week conditional on (a) match HBC funding, and (b) additional opening to be project specific (e.g. school reading programme) but also available to General Public
4161	Grants(Local Org.)	£6,000	£10,000	To increase local grants for worthwhile organisations (Grant Process to be reviewed)

4166 Grants(B. Foot. Club) nil £1,500 To separate the vote from Local Org. Grants

- (iii) further to the recommendation from the General Management Committee on 15 November 2011, the requisite funds from General Reserves be vired to fund an additional +3 Library Hours in the current 2011/12 year (with the conditions outlined at (ii) above to be incorporated into the agreement) to the sum of £4,000;
- (iv) the General Management Committee be asked to review the Council's Grants process for the 2012/13 year and onwards at its meeting on 15 February 2012.

43. EXCLUSION OF PRESS AND PUBLIC

It was **RESOLVED** that under the Public Bodies (Admission to Meetings) Act 1960 s.1 (2), the press and public be excluded from the meeting whilst staffing matters were discussed.

44. REPORT ARISING FROM GENERAL MANAGEMENT COMMITTEE OF 15TH NOVEMBER 2011 RELATING TO STAFFING MATTERS

It was **RESOLVED** that:

- (i) the report by the Clerk on outstanding legal cases/insurance claims be noted; and
- (ii) the recruitment arrangements agreed by the General Management Committee on 15 November 2011 to appoint an Events Coordinator be noted.

45. CLOSURE

The Meeting closed at 8.45pm.

Date:..... MAYOR.....