

ELSTREE AND BOREHAMWOOD TOWN COUNCIL
ANNUAL COUNCIL MEETING

Meeting held on **Wednesday 12 May 2010** at Hertsmere Borough Council Civic Offices, Borehamwood, starting at 20:00 hours.

PRESENT: Councillors: A Mitchell, Mayor (Chairman)
K Bright, E Butler, R Butler, H David, G Franklin, J Heywood,
C Kelly, P Swallow, S Parnell, P Strack, F Turner
in attendance: Joel Charin Town Clerk
Ash Tadjrishi Events Co-ordinator (until item 12)
also present: 6 members of the public

The Leader of the Council, Cllr. H David, opened the meeting by thanking the current Mayor, Cllr. Pat Strack, for all the work she had done this year. Cllr. G Franklin seconded this and also thanked the Mayor very much.

It was **agreed** to take item 12 after item 6.

1 ELECTION OF TOWN MAYOR

Cllr. H David nominated Cllr. A Mitchell as Mayor for the new Municipal Year, 2010-11. Cllr. S Parnell seconded the nomination and Cllr. A Mitchell was duly elected Mayor.

2 DECLARATION OF ACCEPTANCE OF OFFICE

The Town Mayor expressed her thanks and signed the declaration of acceptance of office.

Councillor A Mitchell in the Chair

3 ELECTION OF DEPUTY TOWN MAYOR

Cllr. P Strack nominating Cllr. S Parnell as Deputy Mayor for the new Municipal Year, 2010-11; Cllr. F Turner seconded the nomination.

Cllr. G Franklin nominated Cllr. R Butler as Deputy Mayor, seconded by Cllr. E Butler.

On being put to the vote it was **resolved** that Cllr. S Parnell be elected Deputy Mayor for the ensuing Municipal Year, 2010-11.

4 DECLARATION OF ACCEPTANCE OF OFFICE

The Deputy Town Mayor expressed her thanks and signed the declaration of acceptance of office.

5 APOLOGIES FOR NON-ATTENDANCE & SUBSTITUTIONS

Apologies were received and accepted from Cllr. P Hedges.

6 DECLARATIONS OF INTEREST

Cllr. G Franklin declared an interest in voucher 013.

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7 APPOINTMENT OF MEMBERS TO SERVE ON OUTSIDE BODIES

It was **resolved** that representatives be appointed as follows for the Municipal Year 2010-11, or for longer where stated.

BODY	REPRESENTATIVE FOR 2010/11
Aldenham Country Park	Cllr. P Strack
Borehamwood Community History Project	Cllr. F. Turner
Borehamwood & Elstree Twin Town Association	Cllr. A. Mitchell
Brookside Boys Club Management Committee	Cllr. E. Butler
Elstree, Borehamwood and District Community Association	Cllrs. J. Heywood & P. Strack
Elstree, Borehamwood, and Radlett Society for Mentally Handicapped Children and Adults	Cllr. P. Hedges
Hertsmere Crime Reduction Partnership - Borehamwood Crime Reduction Group	Cllr. S. Parnell
Hertsmere Local Strategic Partnership (LSP) known as 'Hertsmere Together'	Rotates between parish councils - no representative required this year
Hertsmere Standards Committee* (Two representatives 2 years each)	EBTC representation has now ceased
Threeways Community Association	vacant
Hertsmere Community Partnership (Observer on Management Board)	Cllr. F Turner
Hertfordshire Association of Parish & Town Councils	vacant

8 APPOINTMENT OF MEMBERS TO SERVE ON STANDING COMMITTEES

It was **resolved** that representatives be appointed as follows for the Municipal Year 2010-11.

COMMITTEE	COUNCILLORS ELECTED
ENTERTAINMENTS (6 Members)	Chair: Vice Chair: Cllr H David, Cllr. R. Butler, Cllr G. Franklin, Cllr. F Turner Town Mayor: Cllr. A Mitchell Deputy Mayor: Cllr. S Parnell
ENVIRONMENT AND PLANNING (5 Members)	Chair: Cllr H. David Vice Chair: Cllr G Franklin, Cllr P. Hedges, Cllr. P Strack & Cllr F. Turner
GENERAL MANAGEMENT COMMITTEE (5 Members)	Chair: Cllr H.David Vice Chair: Cllr E. Butler, Cllr G. Franklin, Cllr A. Mitchell & Cllr P. Swallow
TRANSPORT & ROAD SAFETY FORUM (5 Members)	Chair: Cllr K. Bright Vice Chair: Cllr E. Butler, Cllr R. Butler, Cllr. S. Parnell & Cllr P. Strack
YOUTH COUNCIL 2 Members and Substitute Member to represent the Council	Cllr R. Butler Cllr P. Swallow Substitute Member: Cllr K. Bright

9 TO NOMINATE A MEMBER TO SERVE ON THE HAPTC EXECUTIVE COMMITTEE

Cllr. P Strack was nominated to serve on the Hertfordshire Association of Parish and Town Councils' Executive Committee.

10 MINUTES OF THE COUNCIL MEETING HELD ON 25 MARCH

The Minutes of the Council Meeting held on 25th March 2010 were approved and signed as a true record, with the addition of the following sentence at the end of point 5, **agreed** by vote: "Cllr Franklin confirmed that these were very real considerations".

11 ANNOUNCEMENTS BY THE MAYOR

There were no announcements by the Mayor.

12 TO CONSIDER FIRST IMPRESSIONS LAMP POST BANNERS

A Tadjrishi updated members on progress towards installing banners on the lamp posts in Shenley Rd. Cllr. H David sought clarification on the financing of the banners and Cllr. E Butler enquired about their design. A Tadjrishi explained that there are six designs and eighteen banners, all with town festival imagery and financed by the First Impressions project, towards which the Town Council has committed £10k. In response to questions from Cllr. J Heywood, A Tadjrishi confirmed that Herts. Highways had given the Town

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Council written permission to attach the banners to their lamp posts and that our insurers had confirmed the banners are covered by public liability insurance.

It was **agreed** that the lamp post banners and fixtures will be town council assets. Provided the First Impressions Project funds any maintenance costs in the first year, it was **agreed** that, budget permitting, the town council will maintain and utilise the banners for future events.

It was **agreed** that the lamp post banners would be put up prior to the start of the Festival.

13 REPORTS FROM REPRESENTATIVES SERVING ON OUTSIDE BODIES

Aldenham Country Park - Cllr. P Strack reported that she had been taken to visit the animal sheds in Allum Lane.

Community Action Hertsmere - Cllr. F Turner reported that funding has been made available for the community shop and that the Rolling Base Bus continues to be popular.

Elstree and Borehamwood Museum - Cllr. F Turner reported that the number of visitors to the Museum has remained steady and the Museum's book is selling well. There was an open day to commemorate VE Day and outreach work continues with the distribution of its education pack. As part of the Festival, there will be a new display and a mystery walk.

Brookside Boys' Club - Cllr. E Butler reported that the Club continues to grow from strength to strength and owes its existence to Hertsmere Borough Council, Hertfordshire County Council and to the Town Council; on behalf of the Club Cllr. E Butler has been asked to pass on the Club's gratitude for this support. Approximately two hundred boys attend every other night. There is currently a disability access issue and funding is required to make the necessary adjustments to facilitate access.

Twin Towns Association - Cllr. A. Mitchell stated that the children's club had recently opened and members were visiting France on the 4th-6th June.

14 REPORT OF THE CLERK

There was no report from the Clerk.

15 TO CONSIDER REVISIONS TO THE PROPOSED GRANT APPLICATION PROCEDURE

Cllr. H David outlined additions made by the budget panel to the revised grant application procedure. Cllr. P Swallow suggested that seven days would not give applicants much time to rectify an application if it is required to be resubmitted. It was **agreed** to extend the time to fourteen days but to adopt the panel's revised application procedure in all other respects.

16 GRANT APPLICATIONS

The grant application from Elstree and Borehamwood Light Operatic Society was considered but following a vote it was **agreed** to take no further action on this occasion.

17 MINUTES OF COMMITTEE MEETINGS

Minutes of the following meetings were received and any recommendations within the Minutes not previously agreed were approved:

Entertainments Committee	11 March 2010
Festival Advisory Committee	11 March 2010
Environment and Planning Committee	4 March 2010
Youth Council	3 March 2010

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18 PAYMENT OF ACCOUNTS

The following Schedule of Accounts, as approved, were **confirmed**:

Date	Voucher No's	Total Payments
29/03/2010	463-473	£2,499.15
31/03/2010	474-479	£1,288.98
31/03/2010	480-483	£4,784.66
09/04/2010	001-003	£13,621.79
20/04/2010	004-017	£4,231.74

CLOSURE

The meeting closed at 21:15 hours.

Chairman:.....

Date:.....