

ELSTREE AND BOREHAMWOOD TOWN COUNCIL  
**COUNCIL MEETING**

Meeting held on **Wednesday 16 June 2010** at Hertsmere Borough Council Civic Offices, Borehamwood, starting at 19:30 hours.

PRESENT: Councillors: S Parnell, Deputy Mayor (Chairman)  
H David, G Franklin, J Heywood, C Kelly,  
P Swallow, P Strack, F Turner  
in attendance: Joel Charin Town Clerk

**19 APOLOGIES FOR NON-ATTENDANCE & SUBSTITUTIONS**

Apologies were received and accepted from Cllr. K Bright, Cllr. E Butler, Cllr. R Butler, Cllr. P Hedges and Cllr. A Mitchell.

**20 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**21 MINUTES OF THE ANNUAL COUNCIL MEETING HELD ON 12 MAY**

The Minutes of the Annual Council Meeting held on 12<sup>th</sup> May 2010 were signed by Cllr. S Parnell as a true record and adopted by the Council.

**22 APPROVAL AND SIGNING OF THE ANNUAL AUDIT RETURN FOR YEAR END 2010**

The accounting statements for the year ended 31 March 2010 were approved and the annual governance statement for the year ended 31 March 2010 was approved.

**23 INTERNAL AUDIT**

The annual report of the internal auditors and the responses of the Clerk were noted.

**24 REPORTS RECEIVED FROM REPRESENTATIVES SERVING ON OUTSIDE BODIES**

Reports were received from:  
Cllr. P Strack - Aldenham Country Park.  
Cllr. F Turner - Elstree and Borehamwood Museum.

**25 REPORT OF THE CLERK**

There was no report from the Clerk.

**26 MINUTES OF COMMITTEE MEETINGS**

Minutes of the following meetings were received and any recommendations within the Minutes not previously agreed were adopted:

General Management Committee	1 March 2010
General Management Committee	1 April 2010
Entertainments Committee	15 April 2010
Festival Advisory Committee	15 April 2010
Environment and Planning Committee	26 April 2010
Youth Council	7 April 2010
Youth Council	5 May 2010

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**27 PAYMENT OF ACCOUNTS**

The following Schedule of Accounts, as approved, were **confirmed**:

<b>Date</b>	<b>Voucher No's</b>	<b>Total Payments</b>
30/04/2010	018-023	£1,390.83
20/05/2010	024-032	£15,496.02
20/05/2010	033-048	£4,691.72

It was **resolved** that the issue of payment for staff overtime be referred to the General Management Committee for consideration.

**28 NEXT MEETINGS**

The schedule of meetings was noted.

The Chairman moved the following resolution:

That under the Public Bodies (Admission to Meetings) Act 1960 s.1 (2), the press and public is excluded from the meeting whilst matters pertaining to employees of the Council are discussed.

**29** The Part II Minutes of the following meetings were received and any recommendations within the Minutes not previously agreed were approved:

General Management Committee	1 March 2010
General Management Committee	1 April 2010

**CLOSURE**

The meeting closed at 20:05 hours.

Chairman:.....

Date:.....