

ELSTREE AND BOREHAMWOOD TOWN COUNCIL  
**COUNCIL MEETING**

MINUTES of the Meeting held on Wednesday **17th December 2008** at Hertsmere Borough Council Civic Offices, Borehamwood, starting at 19:30 hours.

PRESENT: Councillors: F Turner, Mayor (Chairman), P Strack, Deputy Mayor  
E Butler, R Butler, G Franklin, J Heywood, M Heywood,  
A Mitchell, P Swallow  
in attendance: Joel Charin Town Clerk  
also present: 1 member of the public

**1 APOLOGIES FOR NON-ATTENDANCE & SUBSTITUTIONS**

Apologies were received and accepted from Cllrs. K Bright, M Bright, H David and P Hedges.

**2 DECLARATIONS OF INTEREST**

Cllr. G Franklin declared an interest in voucher number 310 and Cllr. R Butler declared an interest in voucher number 318.

**3 MINUTES OF THE PREVIOUS MEETING**

The Minutes of the Meeting held on 23<sup>rd</sup> October 2008 were approved and signed as a true record.

**4i ANNOUNCEMENTS BY THE MAYOR**

The Mayor has attended many functions and events since the last Council meeting and highlighted the great honour of laying a wreath on Remembrance Sunday.

The Mayor updated members on the Hertsmere Community Partnership, on the refurbishment and good use being made of the Community Shop and updated members on developments at the Museum.

At Cllr. E Butler's suggestion, the Mayor has arranged an informal visit to the Synagogue in Croxdale Rd., on Sunday 11<sup>th</sup> January 2009.

The Mayor wished everyone a Happy Christmas and New Year.

**4ii REPORTS FROM REPRESENTATIVES SERVING ON OUTSIDE BODIES**

Brookside Boys' Club - Cllr. E Butler reported that the club was going from strength to strength and has received another grant for equipment, thanks to Hertsmere BC. The club is considering opening for 4 days instead of the current 3 days as a boys' club and opening on a fifth day as a girls' club was described as "work in progress".

Twin Towns Association - Cllr. A. Mitchell stated that the association was looking to increase membership and to this end a charity dinner-dance is to be arranged for late 2009. The association had recently held a successful wine and cheese evening.

Three Ways Community Centre - Cllr. P Swallow reported that Three Ways is now a successful community centre; the lease is being renegotiated, a non-paying renter has been evicted and the property re-let. There is difficulty accessing old accounts but debts are being paid off and the centre is hoping to rent facilities to other community groups. Also, a weekly social club is being planned for Thursdays to Saturdays.

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**5 Minutes of Committee meetings**

Minutes of the following Committee meetings were noted:

Environment and Planning Committee - 6th November 2008  
Entertainments and Festival Committee - 27th November 2008  
Environment and Planning Committee - 4th December 2008

Cllr. Anne Mitchell asked for the minutes for the Entertainments and Festival Committee, 27th November 2008, to be amended to record that she had been present.

Minutes of the following meetings were received and noted:

Transport and Road Safety Forum - 25 November 2008  
Youth Council - 4 December 2008

Concerns were expressed by Cllr.s R Butler, J Heywood and M Heywood about the use of Facebook by the Youth Council, which Cllr. J Heywood reminded members is a subsidiary of the Town Council.

Cllr. J Heywood also stated that the Youth Council's £1,000 is intended for administration costs and visit expenses only.

Cllr. Strack noted that the ice skating had been very successful; many hundreds of children had enjoyed the ice rink and many positive comments had been received.

**6 REPORT OF THE CLERK**

The Clerk updated members on the following issues:

The external audit for year end 31<sup>st</sup> March 2008

the accounts were qualified, due to the Town Council not conducting a review of the effectiveness of internal audit.

suggested sites for Town Council notice boards

The Clerk suggested the following locations, in addition to Tesco's, which the Mayor is investigating: the station, as part of its refurbishment; the corner of Clarendon Road and in the new Village Hall.

Letters received:

Letters received from Elstree and Borehamwood History Society and from the Borehamwood and Elstree Times.

**7 REPORT OF THE ENTERTAINMENTS OFFICER**

There was no Entertainments Officer's report.

**8 PAYMENT OF ACCOUNTS**

The following Schedule of Accounts, as approved, were **confirmed**:

<u>Date</u>	<u>Voucher Nos</u>	<u>Total Payments</u>
30/10/08	285	£18.21
11/11/08	286-302	£16,187.44
19/11/08	303-327	£11,834.64
28/11/08	328-337	£14,501.79
15/12/08	338-340	£13,013.57

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**9 FURTHER ACCOUNTS**

No further accounts were circulated.

**10 FINANCIAL STATEMENTS FOR PERIOD ENDING 30<sup>th</sup> NOVEMBER 2008**

Members received the financial statements for month ending November 2008.

**11 Part II Resolution**

It was moved that the press and public be excluded from the remainder of the meeting, having regard to the confidential nature of the business to be transacted, publicity of which might be prejudicial to the public interest.

**CLOSURE**

The meeting closed at 21:35 hours.

Chairman:.....

Date:.....