

ELSTREE AND BOREHAMWOOD TOWN COUNCIL

**ANNUAL PARISH MEETING**

**MINUTES** of a meeting held on **Thursday 27<sup>th</sup> March 2008** at The Civic Offices, Elstree Way, Borehamwood at 7.30pm

**PRESENT:**

Cllr J. Heywood – Mayor  
Cllr M. Bright  
Cllr R. Butler  
Cllr H. David

Cllr F. Turner – Deputy Mayor  
Cllr P. Hedges  
Cllr M. Heywood  
Cllr A. Mitchell  
Cllr P. Swallow

**OFFICERS:**

Ms. C.A. Lloyd – Town Clerk  
Mr. P. Welsh – Entertainments Officer

**ALSO PRESENT:**

2 Members of the Public

**1. APOLOGIES**

Apologies for absence were received from Cllr K. Bright, Cllr E. Butler, Cllr G. Franklin and Cllr P. Strack

**2. MINUTES OF THE MEETING HELD ON 22 MARCH 2007**

The minutes of the meeting held on 22 March 2007 were confirmed and signed as a correct record.

**3. TOWN MAYOR'S REPORT**

The Town Mayor presented her Report.

**4. MATTERS ARISING FROM THE TOWN MAYOR'S REPORT**

The Mayor was thanked for her Report.

In response to a question regarding the work of the Transport and Road Safety Forum, the Mayor advised that in the last year discussions had been mainly regarding the Shenley Road water mains work and Enhancement Scheme. Other subjects discussed were the First Capital Connect Station and potential upgrades/repairs to the site and bus shelters.

A resident noted that volunteers had not been specifically mentioned in the Mayor's Report. In her Report the Mayor had thanked all staff, whether paid or voluntary, however, the extensive assistance received by the Town Council at its events from individuals and voluntary groups was gratefully acknowledged.

The Mayor was asked for an update on the progress being made towards Quality Status. The Mayor advised that the Council now had a qualified clerk and a report was being put to the next Council meeting regarding a quarterly newsletter, two mandatory criteria for Quality

**MINUTES of the Annual Parish Meeting – 27 March 2008 (continued)**

Status. As reported the Council had a website – [www.elstreetowncouncil.org](http://www.elstreetowncouncil.org) which required further work and any comments would be welcome.

Concern was raised at the out dated material in the notice boards. The Mayor advised that the Town Council's Notice Boards contained up to date material, however, the Town Council had no influence regarding the Boards operated by Hertsmere Leisure.

It was noted with concern that charges were being made for Entertainment such as Film Plaque unveiling and the ice skate rink at Families Day. The Mayor advised that these were a nominal charge to defray some of the costs of the event such as catering so that refreshments could be provided to all those present at the Film Plaque unveiling or to enable everyone to take a turn who wished to do so and control access to what was anticipated to be very popular attractions such as the toboggan run and ice rink at Families Day.

The Mayor was asked if it would be possible to detail how often Councillors attended meetings on Outside Bodies to which they had been appointed by the Council and whether they reported back to Council at every meeting. The Mayor advised that there was an agenda item on every Council agenda so that Members could report back. The Clerk advised that the Council was not legally required to obtain records of attendance at meetings of Outside Bodies.

Councillor Bright thanked the Mayor for her report. He highlighted the additional expenditure agreed for 2008/09 on Fireworks, Christmas Lights, and entertainment events. He suggested that the Council should review how much was held in reserves in the coming year. He advised that the Film Plaque unveiling in April would be the first such public event and there was a need for the public to contribute towards their refreshments which was why a nominal fee was being charged.

It was noted with pleasure that two young people involved with The Vibe had been nominated for Young People of the Year Awards.

Councillor Hedges thanked the Mayor and Officers.

**5. CLOSURE AND DATE OF NEXT MEETING**

The meeting closed at 8.05 pm. The next meeting was scheduled to take place at 7.30pm on 18<sup>th</sup> March 2009.

Date:

MAYOR