ELSTREE AND BOREHAMWOOD TOWN COUNCIL
ENVIRONMENT AND PLANNING COMMITTEE

MINUTES of the Meeting held on Thursday **2nd October 2008** at Fairway Hall, Brook Close, Borehamwood, starting at 20:30 hours.

PRESENT:	Councillors:	H David (Chairman) R Butler, P Hedges, J Heywood, F Turner
	In attendance:	Joel Charin Town Clerk

1 APOLOGIES FOR NON-ATTENDANCE & SUBSTITUTIONS
J Heywood substituted for M Heywood, from whom Apologies were received and accepted.

2 MINUTES OF THE PREVIOUS MEETING
The Minutes of the Meeting held on 4th September 2008 were approved and signed as a true record.

3 DECLARATIONS OF INTEREST
There were no declarations of interests.

4 PLANNING APPLICATIONS FROM HERTSMERE BOROUGH COUNCIL
A total of 23 planning applications were considered with 4 objections raised, as attached list.

One application could not be considered as incorrect papers had been provided. In another case, the plans were viewed as insufficiently detailed for proper consideration.

5 DECIDED PLANNING APPLICATIONS FROM HERTSMERE BOROUGH COUNCIL
A list of decided applications received from Hertsmere Borough Council was **noted**.

6 REPORT of the CLERK
The Clerk briefed Committee on the current state of the allotments.

It was **noted** that a number of new tenancies have been agreed and further expressions of interest continue to be received.

The Melrose Avenue site is expected to reach full capacity.

Annual rents are currently being received, with approximately £545 banked to date of the approximately £2000 due by 22 October.

It was **agreed** that if damage caused to the paths of Melrose Avenue allotments by the delivery of a shed is not satisfactorily rectified in accordance with our letter to the tenant, the tenant will be asked to remove the shed.

Installation of the new gate at Melrose Avenue has been delayed a few days until 6th October.

It was **agreed** that no visit to Allum Lane allotments be currently arranged, though the Clerk is to monitor the site and report to the next meeting.

7 CLOSURE
Meeting closed at 21:30 hours.

Chairman:……..
Date:……