

ELSTREE AND BOREHAMWOOD TOWN COUNCIL

**ENVIRONMENT AND PLANNING COMMITTEE**

**MINUTES** of a meeting held in Fairway Hall, Brook Close, Borehamwood on Tuesday **24<sup>th</sup> May 2011** at 7.30pm

Present: Cllr Mrs F Turner (Chairman in the Chair)  
Cllr S Rubner (Vice-Chairman)  
Cllr G Franklin  
Cllr Ms K Prince

In attendance: H Jones – Town Clerk  
1 Member of the Public

**1. APPOINTMENT OF CHAIRMAN**

It was noted that at the Annual Council meeting on 19<sup>th</sup> May 2011 it was resolved that Cllr Mrs F Turner be appointed Committee Chairman and Cllr S Rubner be appointed Committee Vice-Chairman for the Municipal Year 2011/12.

**2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Apologies for absence were received from Cllr S Dobin (Other Commitments).

**3. DECLARATIONS OF COUNCILLORS' INTERESTS**

The following declarations of Councillors' interests were made:

<b>Member</b>	<b>Minute Number</b>	<b>Nature of Interest</b>
Cllr S Rubner	5 TP/10/2482 – Yavneh College	Personal and Prejudicial
Cllr G Franklin	7 Goodmans Vans – Manor Way	Personal

Members declaring prejudicial interests refrained from taking part in any discussion or decision making processes relating to those items.

**4. MINUTES OF THE MEETING HELD ON 9<sup>th</sup> MARCH 2011**

The minutes of the meeting of the Committee held on 9<sup>th</sup> March 2011 were signed as a true record.

**5. PLANNING APPLICATIONS - HERTSMERE BOROUGH COUNCIL**

A total of 28 applications received from the Borough Council were examined, on 24 of which the Committee had no specific objections to make, subject to the views of neighbours.

A general point was noted that no plans were received by the Town Council in respect of APPEAL (27 April 2011) 31 Hillside Avenue, TP/10/2484 and TP/10/2484 Site of former Suffolk Punch PH. In

addition, Members were concerned that some site plans were being submitted without any indication of dimensions/scale being employed.

The Committee made the following observations on the remaining applications:

TP/11/0845- 5 The Rise, Elstree WD6 3JR

Proposal - Erection of part single and two storey front extension to include an integral garage with pitched roof; Single storey front extension to existing reception; first floor rear extensions and re-design of roof pitch to incorporate loft conversion to include: 2 front dormer windows, a side rooflight and a rear Juliette balcony [comments by 31 May 2011].

Observation – The Committee considered the proposed dormer windows and Juliette balcony to have a negative impact on the street scene.

TP/11/0805 - Eruv - Locations around Borehamwood

Proposal - application to erect 2 supporting poles to stand either 4 metres or 6 metres high of 114mm diameter, together with linking wires associated with the creation of an eruv: Relates to two sites in Borehamwood 1) alleyway between 117/119 Cowley Hill 2) alleyway between Redwood Rise/Abbots Place [comments by 2 June 2011].

Observation – The Committee sought to ensure that supporting poles were painted/coloured green.

TP/11/0749 - 4 Schubert Road, Elstree, WD6 3DN

Proposal - single storey front extension; two storey side extension, with hip to gable roof extension; single storey rear extension; loft conversion to provide habitable living accommodation to include a rear dormer window and Juliette balcony [comments by 13 June 2011].

Observation - The Committee considered the proposal to be overdevelopment.

TP/11/0761 -15 Dacre Gardens, Borehamwood WD6 2JR

Proposal - Erection of end of terrace, 2 storey, 2 bedroom dwelling with new dropped kerb to allow access to front garden parking [comments by 9 June 2011].

Observation - The Committee considered the proposal to be overdevelopment.

## **6. DECISIONS**

Details were RECEIVED of decisions by the Borough Council relating to applications on which the Committee had submitted comments.

## **7. REPORT OF THE CLERK**

The report of the Clerk was received. It was AGREED that:

### **Allotment Sites**

- (i) the allotment fee-scale be reviewed at the Committee meeting on 21<sup>st</sup> June 2011 (with details of comparable/neighbouring rates being included with the agenda);
- (ii) a quote be obtained for clearing the overgrown area of the Allum Lane site for consideration at a future meeting of the Committee (when available);

- (iii) a second hand small ride-on-mower be purchased (within Budget), if deemed fit for purpose by Cllr G Franklin and Clerk/Handyman, for use on both Allotment Sites, Council Office verges and Closed Churchyards;
- (iv) a brief statement of basic guidelines for allotment users be published by the Council (Clerk to organise);

**Street Seats and Notice Boards**

- (v) following the completion of the Street Seat and Notice Board Audit being conducted by the Clerk and Handyman, all requisite repairs, cleaning and replacements be carried out, provided within Budget;

**War Memorials**

- (vi) the Handyman be tasked with seeking to repair the slabs surrounding the Elstree site and the overhanging Horse Chestnut tree branch be investigated;

**‘A’ Boards on the High Street**

- (vii) representations be made to the County (Highways) and Borough (Planning) Councils concerning the problems associated with ‘A’ Boards on the High Street with a suggested recommendation for regulation to licence, limit number and size, ensure structures are safe from toppling in wind and provided a revenue stream for the relevant authority; and

**Goodmans Vans – Manor Way**

- (viii) the concerns of residents relating to the parking of vans on Manor Way be noted.

**8. SUB-COMMITTEES**

It was AGREED that no Sub-Committees be constituted at the present time and that the Committee be tasked with reviewing the need for Sub-Committees and Sub-Groups on an ongoing basis.

**9. CLOSURE**

The Meeting closed at 8.40pm

Date:.....

CHAIRMAN.....