

ELSTREE AND BOREHAMWOOD TOWN COUNCIL

ENVIRONMENT AND PLANNING COMMITTEE

MINUTES of a meeting held in the Meeting Room of Elstree & Borehamwood Town Council Offices, Fairway Hall, Brook Close, Borehamwood on Tuesday **29th November 2011** at 7.30pm

Present: Cllr Mrs F Turner (Chairman in the Chair – see Minute 50)
Cllr S Rubner (Vice-Chairman – see Minute 50)
Cllr G Franklin
Cllr E Butler (Substituting Cllr Ms K Prince)
Cllr Mrs P Strack (Substituting Cllr S Dobin)

In attendance: H Jones – Town Clerk

47. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies for absence were received from Cllr S Dobin (Other Business) and Cllr Ms K Prince (Other Business).

48. DECLARATIONS OF COUNCILLORS' INTERESTS

The following declarations of Councillors' interests were made:

Member	Minute Number	Nature of Interest
Cllr Mrs F Turner	50 TP/11/2213 – 22 Hartfield Ave	Personal and Prejudicial
Cllr E Butler	50 All Items	HBC Substitute Planning Rep.

Members declaring prejudicial interests refrained from taking part in any discussion or decision making processes relating to those items.

49. MINUTES OF THE MEETING HELD ON 25th OCTOBER 2011

The minutes of the meeting of the Committee held on 25th October 2011 were signed as a true record.

50. PLANNING APPLICATIONS - HERTSMERE BOROUGH COUNCIL

A total of 20 applications received from the Borough Council were examined, on 17 of which the Committee had no specific objections to make, subject to the views of neighbours.

The Committee made the following observations on the remaining applications:

Cllr S Rubner (Vice-Chairman) took the Chair for the consideration of the following application (Cllr Mrs F Turner having already declared a personal and prejudicial interest and she also left the meeting room for the duration of the debate on that application).

TP/11/2213 - 22 Hartfield Ave, Elstree WD6 3JE
Conversion of double garage to habitable space with new front window and single storey rear extension to existing dining room [comments by 9 December 2011].

Observation – The Committee considered the loss of parking by a garage conversion to be disadvantageous.

Cllr Mrs F Turner (Chairman) returned to the meeting room and resumed the Chair for the remainder of the meeting.

Planning Meeting HBC 1.12.11 - Land adjacent to Southwark House and Worcester House, Aberford Rd, Borehamwood WD6 1PG

Erection of 3 x 2 bed, 3 storey town houses, with associated car parking and amenity space. Revision to existing car parks (outline application with some reserved matters) amended plans 12.10.11

Observation – The Committee was opposed to the application on the basis of overdevelopment, loss of amenity space and loss of parking. It was also felt that greater guarantees should be made of an increased percentage of social housing in applications of this nature.

Planning Meeting HBC 1.12.11 Land off Barton Way, adjacent to Lichfield House & Norwich House, Borehamwood

Erection of 4 x 2 bed, 3 storey townhouses and associated car parking and amenity space together with revisions to the car parks adjacent to Oxford House & Norwich House (Outline Application with some matters served) amended and additional plans received 26.6.11 and 12.10.11.

Observation – The Committee was opposed to the application on the basis of overdevelopment, loss of amenity space and loss of parking. It was also felt that greater guarantees should be made of an increased percentage of social housing in applications of this nature.

51. DECISIONS

Details were RECEIVED of decisions by the Borough Council relating to applications on which the Committee had submitted comments.

52. DRAFT BUDGET FOR 2012/13

The Draft Notional 2012/13 Budget Report was considered in detail.

It was RESOLVED that:

the following amendments to the DRAFT Budget 2012/13 be recommended for adoption by Council on 25 January 2012 relating to the Environment & Planning Committee's portfolio areas:

Income

Code	Vote	2011/12	2012/13	Rationale
2185	Allotment Rent	£1,900	£3,300	Realistic Evidenced Forecast & c.20 New Plots at Allum Lane to be created

Expenditure

Code	Vote	2011/12	2012/13	Rationale
2646	New/Repl. Seats	nil	£600	To allow up to one complete replacement

2945	Van RFL/Insurance	£700	£850	Realistic Evidenced Forecast
3302	Town Cent. Init.	£1,000	£4,700	See Minute 53 below

53. REPORT OF THE CLERK

- Update on Allotment lettings and future work

The report of the Clerk was noted and Members expressed thanks and appreciation for the work that had been undertaken to allocate all allotment plots and collect all rent for the forthcoming year. A strategy was agreed for improving the Allum Lane site in the New Year.

- Proposed terms for High Street Planter funding

It was RESOLVED that:

- (i) **agreement in principle be expressed relating to the Town Council’s joint funding of High Street Planter maintenance; and**
 - (ii) **subject to agreement by Hertsmere Borough Council to match fund and with the condition that the Town Council was in a position to agree the type of planting and that the programme be for a 15 year period (to be agreed formally in writing), the High Street Planters on Shenley Road be altered to the “shrub” specification with the Town Council’s cost being £4,700 in 2012/13 and £700 in future years for maintenance costs; and**
 - (iii) **regardless of agreement at (ii) above, Hertsmere Borough Council be asked to notify the Town Council on any planned alterations to High Street Planters and to keep it informed of maintenance schedules.**
- Police request to remove Manor Way bench

It was RESOLVED that:

following representations made from both Hertsmere Borough Council and Hertfordshire Constabulary, the Town Council arrange for the bench on Manor Way (opposite no. 126) to be removed (to be relocated, if possible, at Allum Lane Allotment site).

54. CLOSURE

The Meeting closed at 8.55pm.

Date:.....

CHAIRMAN.....