

ELSTREE AND BOREHAMWOOD TOWN COUNCIL

ENVIRONMENT AND PLANNING COMMITTEE

MINUTES of a meeting held in the Meeting Room of Elstree & Borehamwood Town Council Offices, Fairway Hall, Brook Close, Borehamwood on Tuesday **19th June 2012** at 7.30pm

Present: Cllr Mrs F Turner (Chairman in the Chair)
Cllr S Rubner (Vice-Chairman)
Cllr G Franklin
Cllr Ms K Prince

In attendance: H Jones – Town Clerk

10. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies for absence were received from Cllr C Kelly (Mayoral Business).

11. DECLARATIONS OF COUNCILLORS' INTERESTS

There were none.

12. MINUTES OF THE MEETING HELD ON 22nd MAY 2012

The minutes of the meeting of the Committee held on 22nd May 2012 were signed as a true record.

13. PLANNING APPLICATIONS - HERTSMERE BOROUGH COUNCIL

A total of 21 applications received from the Borough Council were examined, on 16 of which the Committee had no specific objections to make, subject to the views of neighbours.

The Committee made the following observations on the remaining applications:

TP/12/1158 - 68 Featherstone Gardens, Borehamwood WD6 2LW

Loft conversion to provide habitable living accommodation to include a rear dormer window (Certificate of Lawful Development - Proposed) [comments by 28 June 2012]

Observation – The Committee reaffirmed its position that it considered retrospective applications (including those by Application for Certificate of Lawful Development) to be outside of the spirit of the Planning Regulations.

TP/12/1187 - 44 Park Crescent, Elstree WD6 3PU

Erection of front porch canopy; Two storey side extension and part single and two storey rear extension following removal of existing garage [comments by 3 July 2012]

Observation – The Committee considered the front porch canopy to have a negative impact on the street scene and queried loss of parking with removal of existing garage.

TP/12/1182 - 30 The Rise, Elstree WD6 3JU

Conversion of loft into habitable accommodation to include two roof lights and one dormer to front and two dormers to rear [comments by 4 July 2012]

Observation – The Committee considered front dormer windows to have a negative impact on the street scene

TP/12/1135 - 26 Links Drive, Elstree WD6 3PS

Loft conversion to provide habitable living accommodation to include a rear dormer window and roof light (Certificate of Lawful Development - Proposed) [comments by 6 July 2012]

Observation – The Committee reaffirmed its position that it considered retrospective applications (including those by Application for Certificate of Lawful Development) to be outside of the spirit of the Planning Regulations.

TP/12/1214 - 8 Bullhead Road, Borehamwood WD6 1HS

Hip to gable loft conversion with rear dormer [comments by 6 July 2012]

Observation – The Committee queried loss of parking with the addition of a potential bedroom.

14. PLANNING DECISIONS - HERTSMERE BOROUGH COUNCIL

There were none.

It was AGREED that:

Hertsmere Borough Council Planning Department be asked once more to verify that relevant Planning Decisions would be referred to the Town Council for information/consideration, as appropriate.

15. REVIEW OF ALLOTMENT RENTS AND TERMS

It was RESOLVED that:

- (i) the allotment fee scale for the forthcoming year (from October 2012) remain at £3.50 per pole and the concessionary fees be maintained (with a review to be undertaken at a future meeting); and**
- (ii) from 1 October 2012 (new Allotment Season) a bonfire season be introduced at the Melrose site to the effect that this activity was restricted to a period between 15 September to 15 February each year and that guidance be provided to plot holders on waste disposal options and prohibited items on bonfires (including green waste and plastic bags).**

16. ALLOTMENT SITE VISIT

Following the Site Visit, Members welcomed the improvements carried out to the Allum Lane Allotments and thanked all concerned for their support in achieving the positive outcome. In particular, it was reported that the Council Handyman, Peter Digweed, had worked very hard in assisting the clearance contractors and in letting out the new plots. In addition, it was further noted that special thanks should be conveyed to Tony Cox (plot holder) for his immense contribution to the upkeep of the site and his excellent advice to other plot holders.

It was RESOLVED that:

a competition for best kept plot be reintroduced at the Allum Lane site commencing in the Summer of 2013.

17. HIGH STREET PLANTER MAINTENANCE

It was RESOLVED that:

the Clerk be asked to pursue the Town Council's potential involvement in High Street Planter maintenance with the Environment Cabinet Member at Hertsmere Borough Council and to report back to a later meeting of the Committee with the options available.

18. STREET FURNITURE

It was RESOLVED that:

- (i) a small bench (made from existing supplies in the Council Workshop) be fabricated by the planters at the Elstree War Memorial; and**
- (ii) the Town Council seek to re-site two of its green notice boards (or purchase and install new items if this was undesirable) to the following locations:**
 - Outside Borehamwood Train Station; and**
 - In the walkway into the Business Park (between Nandos Restaurant and Starbucks Coffee Shop).**

19. CLOSURE

The Meeting closed at 8.40pm.

Date:.....

CHAIRMAN.....