

ELSTREE AND BOREHAMWOOD TOWN COUNCIL

**ENVIRONMENT AND PLANNING COMMITTEE**

**MINUTES** of a meeting held in the Meeting Room of Elstree & Borehamwood Town Council Offices, Fairway Hall, Brook Close, Borehamwood on **Tuesday 24<sup>th</sup> September 2013** at 7.30pm

Present: Cllr Mrs F Turner (Chairman in the Chair)  
Cllr G Franklin (Vice-Chairman)  
Cllr C Kelly  
Cllr Mrs A Mitchell (Substitution)

In attendance: L Stack – Resident  
R Halkon – Borehamwood Times  
H Jones – Town Clerk

**36. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Apologies for absence were received from Cllr Mrs P Strack (Other Business) (Cllr Mrs A Mitchell substituted) and Cllr K Prince (Other Business).

**37. DECLARATIONS OF COUNCILLORS' INTERESTS**

There were none.

**38. MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting of the Committee held on 24 September 2013 were signed as a true record.

**39. PLANNING APPLICATIONS - HERTSMERE BOROUGH COUNCIL**

A total of 6 applications received from the Borough Council were examined, on 5 of which the Committee had no specific objections to make, subject to the views of neighbours.

The Committee made the following observations on the remaining applications:

13/1810/FUL - 20-24 Shenley Road, Borehamwood

Conversion of existing loft space into habitable accommodation with insertion of 3 rear dormers to enable conversion of existing 3 bed maisonette into 1 studio apartment and 2 x 1 bed apartments [comments by 19 September 2013].

Observation – Whilst no documents were available for perusal by the Committee on the Hertsmere Borough Council planning website at the time of the meeting, Members were concerned that the application appeared to be an over-development and expressed concern about the capacity of the local infrastructure (especially with regards to School places, GP lists and traffic) to cope with the increase in resident numbers.

#### **40. PLANNING DECISIONS - HERTSMERE BOROUGH COUNCIL**

Details were received of decisions by the Borough Council relating to applications on which the Committee had submitted comments.

#### **41. ELSTREE SCREEN HERITAGE/FIRST IMPRESSIONS - APPLICATION**

The Committee received correspondence and proposals from First Impressions in relation to 100 Years of Film Celebrations (to be considered separately by General Management Committee and Entertainments Committee) in relation to options to contribute to cost of planter refurbishment outside Reel Cinema.

It was noted that the Secretary of Elstree Screen Heritage and Chair of First Impressions, Mr R Redman, was scheduled to address the Entertainments Committee at its meeting on 15 October 2013.

**It was RESOLVED that:**

**£1,000 be awarded to First Impressions from the Committee's 2013/14 year High Street Planters Budget (3302/303) in order to undertake the landscaping work proposed at Central Place on condition that:**

- **a plaque be included on site indicating that the Town Council had funded the work as part of the Centenary of Film-Making Celebrations;**
- **the cost be viewed as a one off payment without further commitment from the Town Council for maintenance purposes (however, assurances would be sought that the planting would be maintained by a suitable body);**
- **an approach be made to NatWest Bank for additional funding/assistance by First Impressions;**
- **an approach be made to the Youth Council (to the Secretary – Cllr S Dobin to include as an Agenda item at a forthcoming meeting) by First Impressions for assistance/ongoing maintenance;**
- **the Environment and Planning Committee be advised of the proposed work plan and type of planting by First Impressions (in order to agree a mutually satisfactory specification); and**
- **suitable investigation be carried out to provide assurances that the structure was sufficiently robust to house the new planting and that it was in a safe and appropriate condition.**

#### **41. CLERK'S REPORT**

##### Allotment Update

It was noted that the award of prizes for the Allum Lane Allotment Competition (Summer 2013) had been featured in the most recent edition of The Borehamwood Times. A further report would be made in the next edition of The Town Crier magazine together with photographs of both the prize winning plots and the award ceremony that took place at the Full Council meeting on 17 September 2013.

**42. COMMITTEE BUDGET 2014/15**

**It was AGREED that:**

**The draft 2014/15 Committee Budget would be considered at the Meeting on 29 October 2013 with suggested amendments to the 2013/14 version to include:**

- **2112/201: Allotment Water Rates (to be based on envisaged increases in costs and current year actual costs)**
- **2116/201: Allotment Supplies (to be increased by £750 to reflect additional activity at both sites, the purchase of water butts and a trial hire of a ride on mower for one day)**
- **3302/303: High Street Planter Maintenance (to be reduced to £800 to reflect ongoing maintenance cost rather than new planting)**

**43. CLOSURE**

The Meeting closed at 8.15 pm.

Date:.....

CHAIRMAN.....