

ELSTREE AND BOREHAMWOOD TOWN COUNCIL

ENVIRONMENT AND PLANNING COMMITTEE

MINUTES of a meeting held in the Meeting Room of Elstree & Borehamwood Town Council Offices, Fairway Hall, Brook Close, Borehamwood on **Tuesday 24 November 2015** at 7.00pm.

Present: Cllr C Butchins (Vice Chairman) (in the Chair)
Cllr Mrs S Parnell
Cllr E Silver
Cllr Mrs P Strack

In attendance: H R O Jones – Town Clerk

33. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies for absence were received from Cllr G Franklin (Chairman in the Chair) (Other Business).

34. DECLARATIONS OF COUNCILLORS' INTERESTS

There were none.

35. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting of the Environment and Planning Committee held on 1 September 2015 were signed as a true record and the comments submitted to Planning Department following the virtual meeting on 29 October 2015 (together with any other planning comments submitted) were noted.

36. PLANNING APPLICATIONS - HERTSMERE BOROUGH COUNCIL

A total of 21 applications received from the Borough Council were examined, on 14 of which the Committee had no specific objections to make, subject to the views of neighbours.

The Committee made the following observations on the remaining applications:

15/1812/FUL - Unit 1, Elstree Gate, Elstree Way WD6 1JD

Installation of new a/c condenser compound to rear of Unit 1 and new enclosure with bin store to existing condenser compound to rear of Unit 2 (Retrospective Application)

Observation - The Committee considered this retrospective application to be outside the spirit of planning law.

15/1815/CLP - Unit 1 Borehamwood Industrial Park, Rowley Lane WD6 5PZ

Installation of photovoltaic panels to roof of unit (Certificate of Lawful Development – Proposed)

Observation - The Committee considered this Certificate of Lawful Development application to be outside the spirit of planning law.

15/1819/CLP - Unit 1 Borehamwood Industrial Park, Rowley Lane WD6 5PZ

Installation of solar pv panels on roof of building (Certificate of Lawful Development – Proposed)
Observation - The Committee considered this Certificate of Lawful Development application to be outside the spirit of planning law.

15/1809/FUL - 19 Drayton Road, Borehamwood WD6 2DA

Erection of single storey side and rear extensions and loft conversion to include 2 front roof lights and a rear dormer window to enable conversion of existing 3 bed dwelling to 2 flats (1x2 bed, 1x3 bed)
Observation - The Committee felt that family sized dwellings (3-4 bedrooms) were preferable for the area. In additions, the Committee felt the application to be overdevelopment.

15/1614/FUL - 17 Sinderby Close, Borehamwood WD6 4JZ

Retrospective Application for erection of single storey front extension with porch and single side extension.

Observation - The Committee considered this retrospective application to be outside the spirit of planning law.

15/1941/HSE - 15 Barham Avenue, Elstree WD6 3PW

Single storey front extension; conversion of garage into habitable room; two storey side and rear extension; construction of new roof with habitable accommodation and creation of basement level.
Observation - The Committee sought assurances that the effect of development would not cause potential adverse consequences for the water table.

15/1875/HSE - 53 Wordsworth Gardens, Borehamwood WD6 2AB

Conversion of integral garage into habitable room to change of garage door to window (Retrospective Application).

Observation - The Committee considered this retrospective application to be outside the spirit of planning law.

37. PLANNING DECISIONS - HERTSMERE BOROUGH COUNCIL

Details were received of decisions by the Borough Council relating to applications on which the Committee had submitted comments.

38. CLERK'S REPORT

Allotments Update report: Stapleton Gardens

It was noted that a series of meetings on and off site with the Project Co-Ordinator and Cllr G Franklin, Environment and Planning Committee Chairman, had taken place in October/November 2015. In addition, contact had been made with the adjacent landowner to seek to address solutions to the problems identified by the Highways Department of Hertfordshire County Council concerning access and egress to and from the site.

Debrief following High Street Planter “Grand Opening” on 3 July 2015

It was noted that the High Street planters would be inspected and the agreement with Hertsmere Borough Council for maintenance reviewed as part of the forthcoming year's budget setting process.

Town Centre Garden Christmas Tree proposal

The “Town Centre Garden” initiative of Hertsmere Borough Council was noted (with no financial or practical support required from the Town Council).

Neighbourhood Planning

It was noted that the Members’ ‘Away Day’ to consider the possible options for neighbourhood planning had been agreed for 7 January 2016.

Dog Waste

It was noted that Hertsmere Borough Council would be asked to provide an update on its Dog Waste initiative in Potters Bar and to amplify, if possible, on how this scheme might be rolled out throughout the Borough.

Notice boards

It was noted that no update report had been received from the Head of Property Services (Hertfordshire County Council) concerning the proposed notice board outside 96 Shenley Road. In view of this, it was felt that the Council might better utilise the notice board budget for 2015/16 (2647/206) on a project with Govia Thameslink Railway Limited (GTR).

It was RESOLVED that:

the Town Clerk be authorised to work with the Station Manager of Elstree and Borehamwood (GTR) to install a Town Council notice board on a green space near the station (near Cliff Richard plaque).

39. CLOSURE

The Meeting closed at 8.10 pm.

It was noted that the next meeting was scheduled for Tuesday 19 January 2016 at 7.00 pm.

Date:.....

CHAIRMAN.....