



# ELSTREE and BOREHAMWOOD TOWN COUNCIL

Fairway Hall, Brook Close, Borehamwood, Herts. WD6 5BT  
Tel: 020 8207 1382



All Committee Members are hereby summoned to attend a meeting of the  
**ENVIRONMENT AND PLANNING COMMITTEE**

which will be held on  
**Tuesday 9 January 2024 at 7.00pm**  
in Fairway Hall,  
Brook Close, Borehamwood, WD6 5BT  
[Meeting Open to Press & Public]

1. **Apologies:** To receive and accept apologies for absence. At the time of agenda despatch there were none.
2. **Declarations of Interest:** To:
  - a) receive declarations of interest from Councillors on items on the agenda;
  - b) receive written requests for dispensations for declarable interests; and
  - c) grant any requests for dispensation as appropriate.
3. **Minutes:** To confirm and sign the Minutes of the meeting held on 27 November 2023.

**- Attached**
4. **Public Participation:** To receive questions/statements from the public in relation to items on the agenda (one 3-minute slot for up to 3 Members of the Public). At the Chair's discretion, this item may be considered at a later part of the agenda.
5. **Planning Applications:** To consider Planning Applications from Hertsmere Borough Council.

(Note – many of the applications are past the date which the Town Council is able to submit Consultee comments and are included for information purposes only.)

**- Attached**

6. **Planning Decisions:** To receive any decisions reached on applications upon which the Committee submitted comments.

- Attached

7. **Neighbourhood Plan:** To receive update from members.

8. **Site Warden Report:**

- a) Section 106 Application Update
- b) Film Plaques
- c) Benches
- d) All Saints Churchyard
- e) St Nicholas Churchyard
- f) Elstree War Memorial
- g) Melrose Allotments
- h) Allum Lane Allotments
- i) Stapleton Allotments

- Attached

9. **Policies:**

None.

10. **CIL Funding Requests**

No funding requests received.

11. **Close of Meeting:** To close meeting. The next meeting of the Environment and Planning Committee is scheduled for Tuesday 6 February 2024 at 7.00pm.

*T Malton*

Tracey Malton  
Town Clerk  
2 January 2024

(email) [tmalton@elstreeborehamwood-tc.gov.uk](mailto:tmalton@elstreeborehamwood-tc.gov.uk)

(telephone) 0208 207 1382

(postal address) Fairway Hall, Brook Close, Borehamwood, Herts, WD6 5BT

**Distribution List:**

Name	Organisation	post	e-mail	courier
Cllr G Alexander - Brookmeadow	EBTC		X	
Cllr R Butler - Cowley Hill	EBTC -		X	
Cllr R Challice - Shenley Road	EBTC		X	
Cllr A Collins - Hillside	EBTC		X	<b>X</b>
Cllr P Kaza - Kenilworth North	EBTC		X	<b>X</b>
Cllr T Kumar - Hillside	EBTC		X	<b>X</b>
Cllr J Newmark – Cowley Hill	EBTC		X	
Cllr P Nirmalakumaran – Kenilworth South	EBTC		X	
Cllr D Ozarow – Kenilworth South	EBTC		X	<b>X</b>
Cllr S Parnell - Hillside	EBTC		X	
Cllr A Plancey – Brookmeadow	EBTC		X	
Cllr L Smith – Cowley Hill	EBTC		X	
Cllr Mrs F Turner – Elstree	EBTC		X	<b>X</b>
Library	Agenda only	X		
Borehamwood & Elstree Times	Agenda only	X		
Youth Council Secretary			x	
Neighbourhood Planning Committee	Agenda only		x	

## **ELSTREE AND BOREHAMWOOD TOWN COUNCIL**

### **Environment and Planning Committee – Tuesday 9 January 2024 - Applications**

<b>23/1664/FUL</b>	<b>Fountain Court, Brook Road</b> Installation of external mobility scooter storage unit with associated hardstanding
<b>23/1669/VOC</b>	<b>Majestic House 16-18 Shenley Road</b> Application for variation of condition 8 to allow for internal reconfiguration, installation of residential and commercial refuse store, alterations to ground floor window, following grant of 10/1771/FUL
<b>23/1687/PD280</b>	<b>Elstree Film and TV Studios Shenley Road</b> Proposed demolition of single building comprising stages 7, 8 and 9 (Application for Prior Notification)
<b>23/1691/HSE</b>	<b>52 Masefield Ave WD6 2HQ</b> Single storey full length side extension, full width ground floor rear extension (as approved under 23.1523/PD42) and part first floor rear extension
<b>23/1702/HSE</b>	<b>29 Lullington Garth WD6 2HD</b> Conversion of loft to habitable space including hip to gable roof alterations, rear dormer and 3 front roof lights
<b>23/1704/HSE</b>	<b>82B Theobald Street WD6 4SE</b> Conversion of garage to habitable space, single storey rear extension and alterations to fenestration
<b>23/1706/HSE</b>	<b>70 The Champions WD6 5QE</b> Construction of single storey front extension and conversion of garage to Habitable space to include alterations to fenestration
<b>23/1711/PD42</b>	<b>41 Thornbury Gardens WD6 1RB</b> Demolition of conservatory and detached outhouse, construction of single storey rear extension
<b>23/1701/HSE</b>	<b>27 Bishops Avenue Elstree</b> Construction of single storey rear and side extension to incorporate existing garage; alterations to fenestration
<b>23/1648/FUL</b>	<b>Nicoll Farm 34 Allum Lane Elstree</b> Conversion of existing grade II listed barn to single storey 4 bed dwelling with accommodation at loft level, access and parking, including demolition of 20 <sup>th</sup> century extensions, internal alterations, alterations and replacements to fenestration and insertion of 3x roof lights; internal and external alterations to existing grade II listed farmhouse;; construction of 3 x single storey 4 bed detached dwellings with accommodation at loft level and of 1 x single storey 3 bed detached dwelling with accommodation at loft level; associated landscaping and parking, including on-site widening of existing driveway (Associated LBC application under reference <b>23/1649/LBC</b> )

**ELSTREE AND BOREHAMWOOD TOWN COUNCIL**

**Environment and Planning Committee – Tuesday 9 January 2024 – Applications**

- 23/1742/PD56M      Vision House, Station Road WD6 1DE**  
Change of use of ground floor rear office (Class E) to residential use to provide 1 x bed flat)
- 23/1753/HSE      22 Park Crescent WD6 3PU**  
Conversion of loft to habitable space to include rear dormer and insertion of 3 x roof lights
- 23/1761/HSE      21 Barham Ave Elstree**  
Demolition of existing conservatory, single storey rear extension, garage, car port, swimming pool enclosure. Construction of a part single, part two storey side extension, part single, part two storey rear extension, single storey front porch canopy; alterations to fenestration and new brick façade. Conversion of loft to habitable space with associated roof alterations to include an increase in ridge height, 3 rear dormers, side rooflights and chimney stack removal

**ELSTREE AND BOREHAMWOOD TOWN COUNCIL**

**Environment and Planning Committee: Tuesday 9 January 2024 – Decisions**

**23/1440/FUL Grant Permission**

**37 Penscroft Grdens WD6 2QZ**

Construction of two storey side and rear extension to create a new one-bed dwelling