

ELSTREE AND BOREHAMWOOD TOWN COUNCIL



FULL COUNCIL AGENDA

NOTICE is hereby given that a meeting of **FULL COUNCIL** will be held as follows:

Venue: Fairway Hall, Brook Close, Borehamwood, WD6 5BT

Date/Time: Wednesday 17 January 2024 at 7.30 pm.

[Meeting Open to Press and Public (Items 1 to 10)]

All Town Councillors are hereby summoned to attend.

Signed *Tracey Malton*

Tracey Malton
Town Clerk
10 January 2024

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(telephone) 0208 207 1382

(postal address) Fairway Hall, Brook Close, Borehamwood, Herts, WD6 5BT

Equality Act 2010: The public sector equality duty places an obligation on a wide range of public bodies (including Town and Parish Councils) in the exercise of their functions to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

Age	Race
Religion or Belief	Disability
Sex	Gender Reassignment
Marriage and Civil Partnership	Sexual Orientation
Pregnancy and Maternity	

Recording of Council Meetings: The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). This permission does not extend to private meetings or parts of meetings which are not open to the public.

AGENDA

1. **Apologies:** To receive any apologies for non-attendance. Apologies were received from Cllr A Collins (unwell).
2. **Declarations of Interest:** To:
 - a) receive declarations of interest from Councillors on items on the agenda;
 - b) receive written requests for dispensations for declarable interests; and
 - c) grant any requests for dispensation as appropriate.
3. **Minutes:** To approve and adopt the Minutes of the Council Meeting held on 29 November 2023.
- Attached

4. **Signed Minutes:**

To note the signed Minutes of the Committees as follows (<http://www.elstreeborehamwood-tc.gov.uk/index.php/yourcouncil/meeting-minutes>):

Environment & Planning Committee

19 September 2023
27 November 2023

Transport & Community Safety Forum

24 May 2023
5 July 2023

5. **Accounts for Payment:** To confirm the payment of accounts, as approved, as follows:

		2023/24	
Page	Voucher No	Date	Amount
1	398-438	06/11/2023	£10,376.99
2	439-471	14/11/2023	£32,703.07
3	472-490	27/11/2023	£9,260.94
4	491-526	12/12/2023	£60,196.58
5	527-540	13/12/2023	£594.73
6	541-548	13/12/2023	£4,496.00
7	549-558	31/12/2023	£2,493.51
		Grand Total	<u>£120,121.82</u>

-Attached

[In addition to the Agenda appendices, details of all payments over £500 are published on the Town Council's website for public inspection - www.elstreeborehamwood-tc.gov.uk]

6. Finance, Budget and Precept Demand Report for 2024/25: To consider:

- (i) adoption of Budget for 2024/25 to be considered in conjunction with (ii) below.

- Attached

- (ii) setting of Town Council Precept demand for 2024/25.

- Attached

7. Borehamwood Football Club Sponsorship: To Consider:

Sponsorship contribution towards the 'Boreham Wood Football Club' North Stand of £17,500 per annum be approved and to be made in two tranches from CIL fund.

8. CIL Fund: To Note:

Remainder CIL £359,584.96

Agreed CIL Committed Spend:

- All Saints Churchyard £15,000
- St Nicholas Trees £7,500
- Neighbourhood Plan £10,000

Total £32,500

Remainder CIL £ 327,084.96

9. Living Wage Accreditation:

To receive brief verbal update from Deputy Clerk G Martell.

10. Public Participation – Question Time: Fifteen minutes of the Meeting will be given over to questions from Members of the Public relating to Town Council Business.

A note on Public Questions: Where no clear and concise answer can be provided on the evening to any particular question raised, the Member of Public will be notified that he/she will be provided with a written response within five working days of the meeting answering the query in full or clearly stating what, if any, action the Council is undertaking. In some instances, it may be necessary to obtain advice before answering questions or to refer matters to the Committee of the Council with the pertinent Terms of Reference.

11. Exclusion of Press and Public:

The Mayor to move the following resolution: That under the Public Bodies (Admission to Meetings) Act 1960 s.1 (2), the press and public be excluded from the meeting whilst matters pertaining to sensitive or confidential matters are discussed.

12. Reel Cinema: Members to receive report from Reel Cinema; and

- Attached

- (i) to discuss and approve the formation of a 'Screen Heritage Foundation' as a community interest company with Officer representation from EBTC; and
- (ii) to discuss and approve the proposed funding of £20,000 to be listed as grant funding, based on circa £6,000 pa for 3 years. £100,000 additional funding to be taken from CIL fund.

13. Close of Meeting: To Close Meeting.

The next meeting of Full Council is scheduled for Wednesday 13 March 2024 at 7.30 pm at Fairway Hall.

[End of Agenda]

Distribution List:

Name	Organisation	post	e-mail	courier
Cllr G Alexander - Brookmeadow	EBTC		X	X
Cllr R Butler - Cowley Hill	EBTC		X	X
Cllr R Challice - Shenley Road	EBTC		X	X
Cllr A Collins - Hillside	EBTC		X	X
Cllr P Kaza - Kenilworth North	EBTC		X	X
Cllr T Kumar – Hillside	EBTC		X	X
Cllr J Newmark – Cowley Hill	EBTC		X	X
Cllr P Nirmalakumaran – Kenilworth South	EBTC		X	X
Cllr D Ozarow – Kenilworth South	EBTC		X	X
Cllr S Parnell - Hillside	EBTC		X	X
Cllr A Plancey – Brookmeadow	EBTC		X	X
Cllr L Smith – Cowley Hill	EBTC		X	X
Cllr Mrs F Turner - Elstree	EBTC		X	X
Library Borehamwood & Elstree Times Hertsmere Borough Council Hertfordshire County Council Aldenham Parish Council Shenley Parish Council Hertfordshire Constabulary	Agenda only	X		
Youth Council Secretary			X	