



ELSTREE and BOREHAMWOOD TOWN COUNCIL

Fairway Hall, Brook Close, Borehamwood, Herts. WD6 5BT
Tel: 020 8207 1382

All Committee Members are hereby summoned to attend a meeting of the
ENVIRONMENT AND PLANNING COMMITTEE

which will be held on

Tuesday 16 April 2024 at 7.00pm

in Fairway Hall, Brook Close, Borehamwood, WD6 5BT

[Meeting Open to Press & Public]

AGENDA

1. **Apologies:**

To receive and approve apologies for absence.

At the time of circulating the agenda, no apologies had been received

2. **Declarations of Interest: To:**

- (i) receive declarations of interest from Councillors on items on the agenda;
- (ii) receive written requests for dispensations for declarable interests; and
- (iii) grant any requests for dispensation as appropriate.

3. **Minutes: To:**

confirm and sign the minutes of the meeting held on 6 February 2024.

Attached

4. **Public Participation: To:**

receive questions/statements from the public in relation to items on the agenda (one 3-minute slot for up to 3 Members of the Public).

At the Chairman's discretion, this item may be considered at the end of the agenda.

5. **Planning Applications: To:**

consider Planning Applications from Hertsmere Borough Council.

(Note – many of the applications are past the date which the Town Council is able to submit Consultee comments and are included for information purposes only. A list of Planning Applications Received is circulated to all Members weekly)

Attached

6. **Planning Decisions: To:**

receive any decisions reached on applications upon which the Committee submitted comments.

At the time of agenda dispatch there were none.

7. **Site Warden, Projects and Deputy Clerk Report: To:**

Receive updates on:

- (i) Section 106 Applications
- (ii) Allum Lane Allotment (current operation)
- (iii) Allum Lane Allotment Project
- (iv) Stapleton Gardens Allotment (current operation)
- (v) Stapleton Gardens Allotment Development
- (vi) Melrose Allotment
- (vii) All Saints Churchyard
- (viii) St Nicholas Churchyard
- (ix) Street Scene

8. **Neighbourhood Plan: To:**

Receive an update, if available.

9. **Local Plan: To:**

Review and consider the Town Council's position on the Hertsmere Borough Council Local Plan. The deadline for comment is 29 May 2024.

Attached to hard copy of Agenda only

The draft plan is available to view in the Town Council Office and online at: [Hertsmere Borough Council - Local Plan](#)

10. **Fly Tipping: To:**

- (i) Receive update, if available, on the fly tipping issue at Netwest House.
- (ii) Reporting EBTC thanks to Hertsmere Borough Council for signing the Fly Tipping Protocol issued by HCC, as raised in Transport & Community Safety Forum.

11. **Exclusion of Press and Public:**

The Chairman to move the following resolution: That under the Public Bodies (Admission to Meetings) Act 1960 s.1 (2), the press and public be excluded from the meeting whilst confidential matters are discussed.

12. **Close of Meeting:**

To close meeting. It is noted that the next meeting of the Environment and Planning Committee is scheduled for Tuesday 21 May 2024 at 7.00pm, apologies for which have been sent by the Deputy Clerk, the Clerk will be in attendance.

Distribution List:

Name	Organisation	Post	Email	Courier
Cllr G Alexander - Brookmeadow	EBTC		X	
Cllr R Butler - Cowley Hill	EBTC		X	
Cllr R Challice - Shenley Road	EBTC		X	
Cllr A Collins - Hillside	EBTC		X	X
Cllr P Kaza (Chair) - Kenilworth North	EBTC		X	X
Cllr T Kumar (Vice-Chair) - Hillside	EBTC		X	X
Cllr J Newmark - Cowley Hill	EBTC		X	
Cllr P Nirmalakumaran - Kenilworth South	EBTC		X	
Cllr D Ozarow - Kenilworth South	EBTC		X	X
Cllr S Parnell - Hillside	EBTC		X	
Cllr A Plancey - Brookmeadow	EBTC		X	
Cllr L Smith - Cowley Hill	EBTC		X	
Cllr Mrs F Turner - Elstree	EBTC		X	X
Library	Agenda only	X		
Borehamwood & Elstree Times	Agenda only	X		
Youth Council Secretary			X	