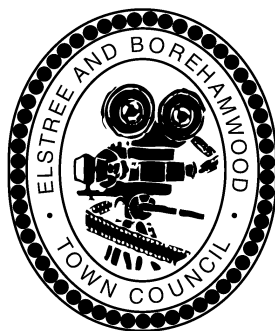


## ELSTREE AND BOREHAMWOOD TOWN COUNCIL



### FULL COUNCIL (SPECIAL MEETING)

**MINUTES** of an Extraordinary meeting held at Fairway Hall, Town Council Offices, Brook Close, Borehamwood, WD6 5BT on Monday 29 March 2023 at 6.00pm.

Present:

- Cllr Mrs S Parnell – Hillside (Mayor)
- Cllr C Butchins – Hillside (Deputy Mayor)
- Cllr A Collins – Cowley Hill
- Cllr S Rubner – Brookmeadow
- Cllr R Butler - Cowley Hill
- Cllr R Challice - Shenley Road
- Cllr V Eni – Brookmeadow
- Cllr P Kaza - Kenilworth South
- Cllr J Newmark - Kenilworth South
- Cllr Mrs P Strack – Hillside
- Cllr Mrs F Turner - Elstree
- Cllr M Vince - Cowley Hill

Also, in attendance:

- Karen Crowhurst-Locum Clerk
- T Malton – Deputy Clerk
- Jenny Simon – Administrator

Members of the public in attendance: Two.

**77. Apologies:** To receive any apologies for non-attendance. At the time of agenda despatch, apologies were received from Cllr C Butchins, (other business).

There were no apologies for absence.

**78. Declarations of Interest:** To:

- a) receive declarations of interest from Councillors on items on the agenda;
- b) receive written requests for dispensations for declarable interests; and
- c) grant any requests for dispensation as appropriate.

The Locum Clerk declared an interest as she is a Director to the Local Government Resource Centre a company the Council is using to provide a Locum Clerk Service.

The Locum Clerk advised that it would be appropriate if she leaves the room when staffing matters are discussed.

- 79. Public Participation – Question Time:** Fifteen minutes of the Meeting will be given over to questions from Members of the Public relating to Town Council Business on this agenda.

There was no public participation.

- 80. Exclusion of Public & Press – to resolve the exclusion of public & press in accordance with the press & public (Admission to Meetings) Act 1960 as the matters to be discuss are confidential as they are staffing matters.**

**RESOLVED** that.

Any members of the press and public be excluded from the meeting.

At 6.02pm, the Locum Clerk left the meeting.

- 81. Staffing matters.**

- (i) Appointment of Locum Clerk.

It was **RESOLVED** that the Locum Clerk be appointed as a Clerk and Proper Officer to the Council.

- (ii) To appoint a Responsible Finance Officer.

It was **RESOLVED** that the Locum Clerk be appointed as the Responsible Finance Officer to the Council.

At 6.05pm, the Locum Clerk re-joined the meeting.

- 82. Close of the meeting.**

There being no further business, the meeting closed at 6.06pm.