

ELSTREE AND BOREHAMWOOD TOWN COUNCIL



ANNUAL FULL COUNCIL

MINUTES of a meeting held at Fairway Hall, Town Council Offices, Brook Close, Borehamwood, WD6 5BT on Wednesday 15 May 2023 at 7.30pm.

PRESENT:

Cllr Rebecca Challice (Mayor) – Shenley Road
Cllr Alpha Collins (Deputy Mayor) – Hillside
Cllr Richard Butler – (Leader) - Cowley Hill
Cllr Dan Ozarow – (Deputy Leader) - Kenilworth South
Cllr Graeme Alexander - Brookmeadow
Cllr Prabhakar Kaza – Kenilworth North
Cllr Tushar Kumar - Hillside
Cllr Jeremy Newmark – Cowley Hill
Cllr Pooja Nirmalakumaran – Kenilworth South
Cllr Sandra Parnell (outgoing Mayor) Hillside
Cllr Alan Plancey – Brookmeadow
Cllr Linda Smith – Cowley Hill
Cllr Farida Turner – Elstree
Clive Butchins – (outgoing Deputy Mayor)

IN ATTENDANCE

Tracey Malton – Acting Clerk
Dan Salter – Entertainments Officer
Steve Hall – Lead Warden
Jenny Simon – Mayor's Secretary
Paul Miller – Hall Supervisor

ALSO PRESENT

Approximately 45 Members of the Public

Cllr Mrs S Parnell in the Chair (Mayor)

1. ELECTION OF TOWN MAYOR

(i) Election of Mayor for 2023/24

Cllr Mrs S Parnell was in the Chair in her capacity as outgoing Mayor until the Town Mayor was elected. She read out the Equalities Act policy.

It was proposed by Cllr R Butler, and seconded by Cllr D Ozarow, that Cllr R Challice be elected Mayor for the ensuing Municipal Year.

Cllr R Butler said it had been an honour to work with Cllr Parnell as Mayor and also thanked former Cllr Pat Strack for all her work for the Town Council over the years.

Cllr Butler nominated Cllr Rebecca Challice as Town Mayor, citing her contribution to the Town since being elected in January 2018, following being a Member of the London Borough of Barnet since the age of 19. She would be the youngest Town Mayor.

Cllr Dan Ozarow seconded the nomination, mentioning the contribution made by Cllr Challice to the Transport Forum, her work on the environment, climate change and support of children in secondary education – and also noting that Cllr Newmark would be her Consort. Cllr Parnell spoke in support of the nomination.

It was RESOLVED that:

Cllr Rebecca Challice was elected unopposed as Town Mayor for the ensuing Municipal Year 2023/24 and read out and signed the Declaration of Acceptance.

(ii) Incoming Mayor's Announcement

In her Incoming Mayor's Announcement Cllr Challice thanked her family and friends for their support and stressed the importance of collaboration with the Borough Council. Cllr Challice thanked the outgoing Mayor for her support and for her work on International Affairs. Cllr Challice thanked the Acting Clerk for her support during a particularly difficult period, also thanking the support of members of staff. She praised the Youth Council for their forward-looking attitude and hoped to bring economic improvement to the Town.

(iii) Outgoing Mayor's Announcement

In her Outgoing Mayor's Announcement, Cllr Parnell said that, in her 21 years on the Town Council, she had always taken on responsibilities with enthusiasm. She stressed the importance of working together and putting politics aside in local affairs. She wished Cllr Challice a successful year as Mayor without any disrespectful attitudes. Cllr Parnell thanked all the staff at the Town Council who had worked so hard, especially since February and throughout her mayoralty and all the special

events that had taken place, mentioning all by name, especially the Acting Clerk, Entertainments Officer and her Secretary.

2. ELECTION OF DEPUTY TOWN MAYOR

It was proposed by Cllr J Newmark, and seconded by Cllr P Kaza, that Cllr A B Collins be elected Deputy Mayor for the ensuing Municipal Year.

Cllr Jeremy Newmark was proud to nominate Cllr Alpha Collins as Deputy Town Mayor. He said Cllr Collins was “the people’s Councillor” well known around the Town and very supportive of helping in the current cost of living crisis and post-pandemic recovery.

Having a female Jewish Mayor and African Deputy Mayor showed the diversity of the Town Council.

Cllr Prabhakar Kaza seconded the nomination and said that Cllr Collins was a good friend and colleague – very supportive of the local community.

It was RESOLVED that: Cllr Alpha Collins was elected unopposed as Deputy Town Mayor for the ensuing Municipal Year 2023/24 and read out and signed the Declaration of Acceptance.

3. APOLOGIES

There were none.

4. DECLARATIONS OF INTEREST

The following declarations of Councillors’ interests were made:

Cllr Newmark declared his position on Hertsmere Borough Planning Committee as a consultee.

5. MINUTES

It was RESOLVED that:

the Minutes of the Full Council Meeting held on 22 March 2023 and the special meeting on 29 March 2023 be signed by the Mayor as a true record and adopted by the Council.

6. GENERAL POWER OF COMPETENCE

It was noted that a Full Council minute was required to resolve to adopt the General Power of Competence in accordance with the Localism Act 2011.

It was noted that all thirteen Council Members had been elected in the 2019 May Elections and that the Acting Town Clerk was CiLCA qualified with the relevant General Power of Competence component section.

It was RESOLVED that:

- (i) authorisation be hereby made for Elstree and Borehamwood Town Council to be entitled to exercise the General Power of Competence contained in the Localism Act 2011 in the 2023/24 municipal year;**
- (ii) it be hereby affirmed that Elstree and Borehamwood Town Council met the statutory criteria set out in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 in order to invoke (i) above; and**
- (iii) the eligibility of the General Power of Competence be next reaffirmed, subject to the approval of Members, at the Annual Council Meeting in May 2024.**

7. COMMITTEE APPOINTMENTS

It was noted and understood that as ex-officio Members, the Mayor and Deputy Mayor would have no voting rights at the Entertainments Committee and that they would, therefore, not form part of the quorum of the Committee (unless acting also as a Standing Deputy for another Member who had sent apologies for absence).

It was RESOLVED that:

Changes were proposed and adopted to the following Committees:

Environment and Planning

To remove CIL responsibility from E&P to GMC

Entertainments

Reduce the number of Members from 8 to 5.

China Twin Town

Remove all reference

Transport and Community Safety Forum

To allow the Leader of Hertsmere Borough Council to sit on the Forum

Youth Council

To add one Youth Councillor to each Committee (no voting rights, and leave the room for Part Two Items

Membership of Committees, Chairs and Vice-Chairs be as follows for the ensuing Municipal Year 2023/24: -

Entertainments Committee (5)

(1) Cllr L Smith (Chair)

(2) Cllr G Alexander (Vice Chair)

(3) Cllr P Nirmalakumaran

(4) Cllr T Kumar

(5) Cllr A Plancey

Cllr R Challice (ex officio) (Mayor)

Cllr A B Collins (ex officio) (Dep. Mayor)

General Management Committee (5)

(1) Cllr R Butler (Chair)

(2) Cllr D Ozarow (Vice Chair)

(3) Cllr P Nirmalakumaran

(4) Cllr P Kaza

(5) Cllr S Parnell

Youth Council (1 Councillor representative)

(1) Cllr T Kumar

Sustainable Transport Sub-Committee (5)

(1) Cllr G Alexander (Chair)

(2) Cllr A B Collins (Vice Chair)

(3) Cllr P Kaza

(4) Cllr R Butler

(5) Cllr Parnell

Transport and Community Safety Forum (5)

(1) Cllr P Kaza (Chair)

(2) Cllr A B Collins (Vice Chair)

(3) Cllr G Alexander

(4) Cllr R Butler

(5) Cllr S Parnell

- **Staffing Committee (Mayor, GMC Chair & Town Clerk)**
- **Appeals Committee (Entertainments & E&P Committee Chairs & Town Clerk)**

8. OUTSIDE BODIES

It was RESOLVED that:

Membership of Outside Bodies be as follows for the ensuing Municipal Year 2023/24: -

Leeming/Aycliffe Big Local Advisory Panel (2 Ward Members)

Councillor (1)	Cllr G Alexander (Brookmeadow)
Councillor (2)	Cllr L Smith – (Cowley Hill)

Elstree & Borehamwood Museum Group (1)

Councillor (1)	Cllr A B Collins (Hillside)
-----------------------	------------------------------------

Borehamwood and Elstree Twin Town Association (1)

Councillor (1)	Cllr L Smith (Cowley Hill)
-----------------------	-----------------------------------

Elstree, Borehamwood and District Community Association (2)

Councillor (1)	Cllr R Butler (Cowley Hill)
Councillor (2)	Cllr S Parnell (Hillside)

Hertsmere MENCAP (1)

Councillor (1)	Cllr D Ozarow (Kenilworth South)
-----------------------	---

Aldenham Country Park (1)

Councillor (1)	Cllr D Ozarow (Kenilworth South)
-----------------------	---

Maxwell Park Management Group (1)

Councillor (1)	Cllr R Challice
-----------------------	------------------------

First Impressions Group (2)

Councillor (1)	Cllr R Butler (Cowley Hill)
Councillor (2)	Cllr D Ozarow (Kenilworth South)

9. MAYOR’S ANNUAL REPORT 2022/23 (PREVIOUS YEAR)

The Mayor’s Annual Report was noted and accepted.

10. POLICIES FOR ADOPTION

It was RESOLVED that:

The following policies included in the New Member’s Folder distributed to Members were accepted and adopted.

- Complaints Procedure
- Standing Orders
- Financial Regulations
- Risk Assessment
- Committees Terms of Reference and Delegated Authority Policy
- Equality and Diversity Policy

Zurich 2023/24 Insurance Policy Renewal

It was resolved that Elstree and Borehamwood Town Council (LTA) Zurich Policy Schedule to 1 June 2026 be approved.

11. PUBLIC PARTICIPATION – QUESTION TIME

There were no questions from the public.

12. CLOSE OF MEETING

The Meeting closed at 8.15 pm.

It was noted that the next meeting of Council was scheduled for Wednesday 14 June 2023 at 7.30 pm in Fairway Hall.

Date:.....MAYOR.....