



# ELSTREE and BOREHAMWOOD TOWN COUNCIL

Fairway Hall, Brook Close, Borehamwood, Herts. WD6 5BT  
Tel: 020 8207 1382



All Committee Members are hereby summoned to attend a meeting of the  
**ENVIRONMENT AND PLANNING COMMITTEE**

which will be held on

**Monday 22nd May 2023 at 7.00pm**

in Fairway Hall,

Brook Close, Borehamwood, WD6 5BT

[Meeting Open to Press & Public]

1. **Apologies:** To receive and accept apologies for absence.
2. **Declarations of Interest:** To:
  - a) receive declarations of interest from Councillors on items on the agenda.
  - b) receive written requests for dispensations for declarable interests; and
  - c) grant any requests for dispensation as appropriate.
3. **Minutes:** To confirm and sign the Minutes of the meeting held on 18 April 2023.

- **Attached**
4. **Public Participation:** To receive questions/statements from the public in relation to items on the agenda (one 3-minute slot for up to 3 Members of the Public). At the Chair's discretion, this item may be considered at a later part of the agenda.
5. **Planning Applications:** To consider Planning Applications from Hertsmere Borough Council.

- **Attached**
6. **Planning Decisions:** To receive any decisions reached on applications upon which the Committee submitted comments.

- **Attached**
7. **Neighbourhood Plan:** To receive update and agree any actions.

**8. Allotments**

- a) To receive an update on any allotment issues.
- b) To receive an update on potential Allum Lane work.
- c) To receive an update on tree works arising from a recent tree survey.
- d) To agree any actions arising from the updates.

**9. Closed Churchyard**

- a) To note the high risks identified by the Parochial Church Warden, the Locum Clerk and Lead Site Warden in All Saints Churchyard.
- b) To consider how to reduce the risks.
- c) To agree any actions and any work required.

**10. Close of Meeting:** To close meeting.

The next meeting of the Environment and Planning Committee is scheduled for Tuesday 20 June 2023 at 7.00pm.

Town Council Offices  
Fairway Hall  
Brook Close  
Borehamwood  
Hertfordshire  
WD6 5BT

Signed: *K A Crowhurst*

***Karen Crowhurst***  
***Locum Town Clerk***  
*15 May 2023*

*Tel: 020 8207 1382*  
*clerk@elstreeborehamwood-tc.gov.uk*

**Distribution List:**

Name	Organisation	post	e-mail	courier
Cllr G Alexander - Brookmeadow	EBTC		X	
Cllr R Butler - Cowley Hill	EBTC -		X	
Cllr R Challice - Shenley Road	EBTC		X	
Cllr A Collins - Cowley Hillside	EBTC		X	
Cllr P Kaza - Kenilworth North	EBTC		X	
Cllr T Kumar - Hillside	EBTC		X	
Cllr J Newmark – Cowley Hill	EBTC		X	
Cllr P Nirmalakumaran – Kenilworth South	EBTC		X	
Cllr D Ozarow – Kenilworth South	EBTC		X	
Cllr S Parnell - Hillside	EBTC		X	
Cllr A Plancey – Brookmeadow	EBTC		X	
Cllr L Smith – Brookmeadow	EBTC		X	
Cllr Mrs F Turner – Elstree	EBTC		X	
Library	Agenda only	X		
Borehamwood & Elstree Times	Agenda only	X		
Youth Council Secretary			x	