



ELSTREE and BOREHAMWOOD TOWN COUNCIL

Fairway Hall, Brook Close, Borehamwood, Herts. WD6 5BT
Tel: 020 8207 1382



All Committee Members are hereby summoned to attend a meeting of the
ENVIRONMENT AND PLANNING COMMITTEE

which will be held on
Tuesday 19 September 2023 at 7.00pm
in Fairway Hall,
Brook Close, Borehamwood, WD6 5BT
[Meeting Open to Press & Public]

1. **Apologies:** To receive and accept apologies for absence.
2. **Declarations of Interest:** To:
 - a) receive declarations of interest from Councillors on items on the agenda.
 - b) receive written requests for dispensations for declarable interests; and
 - c) grant any requests for dispensation as appropriate.
3. **Minutes:** To confirm and sign the Minutes of the meeting held on 18 July 2023.

- **Attached**
4. **Public Participation:** To receive questions/statements from the public in relation to items on the agenda (one 3-minute slot for up to 3 Members of the Public). At the Chair's discretion, this item may be considered at a later part of the agenda.
5. **Planning Applications:** To consider Planning Applications from Hertsmere Borough Council.

- **Attached**
6. **Planning Decisions:** To receive any decisions reached on applications upon which the Committee submitted comments.

- **Attached**

7. **Neighbourhood Plan:** To receive update and agree any actions.

8. **Site Warden Updates:** To receive verbal update from the Lead Site Warden and agree any actions.

i) Section 106 Funding Applications made in May 2023:

- Allum Lane Tree works
- Melrose Avenue Tree works
- Stapleton Drainage Ditch
- Allum Lane Water Leak
- New Mower for scrub areas of allotments

ii) Section 106 Updates pending application:

- Allum Lane Wheelbarrow Storage
- Allum Lane Redevelopment
- Allum Lane Roadway repairs
- Allum Lane Water Tanks
- Allum Lane CCTV
- Melrose Avenue Roadway Repairs
- Melrose Avenue CCTV
- Melrose Avenue Water Tanks
- Stapleton Gardens CCTV
- Stapleton Gardens Water Tanks
- Stapleton Gardens Fence Works

iii) Bee Keeping Review

iv) Stapleton Allotments

v) Homeless in All Saints Churchyard

vi) All Saints Churchyard Tree works

vii) All Saints Churchyard Groundworks

viii) St Nicholas Churchyard Tree works

9. **Policies**

i) Allotment Structure Policy

Title changed from 'Shed Policy' and includes minor amendments so it is universal for structures at all allotment sites (instead of specifically for Melrose Avenue Sheds) as per our Allotment Handbook and Structure Permission forms.

- **Attached**

ii) Bee Keeping Policy

Under Review – deferred to next meeting

10. CIL Funding Requests

- i) Elstree Lawn Tennis Club - £3900 for road repairs

- Attached

11. Close of Meeting: To close meeting.

The next meeting of the Environment and Planning Committee is scheduled for Tuesday 27 November 2023 at 7.00pm.

Town Council Offices
Fairway Hall
Brook Close
Borehamwood
Hertfordshire
WD6 5BT

Signed: *T Malton*

Tracey Malton
Town Clerk
12 September 2023

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clerk@elstreeborehamwood-tc.gov.uk

Distribution List:

Name	Organisation	post	e-mail	courier
Cllr G Alexander - Brookmeadow	EBTC		X	
Cllr R Butler - Cowley Hill	EBTC -		X	
Cllr R Challice - Shenley Road	EBTC		X	
Cllr A Collins - Hillside	EBTC		X	X
Cllr P Kaza - Kenilworth North	EBTC		X	X
Cllr T Kumar - Hillside	EBTC		X	X
Cllr J Newmark – Cowley Hill	EBTC		X	
Cllr P Nirmalakumaran – Kenilworth South	EBTC		X	
Cllr D Ozarow – Kenilworth South	EBTC		X	X
Cllr S Parnell - Hillside	EBTC		X	
Cllr A Plancey – Brookmeadow	EBTC		X	
Cllr L Smith – Cowley Hill	EBTC		X	
Cllr Mrs F Turner – Elstree	EBTC		X	X
Library	Agenda only	X		
Borehamwood & Elstree Times	Agenda only	X		
Youth Council Secretary			x	